



Regular Board of Education Meeting

Agenda Summary

June 19, 2017 Regular Board of Education Meeting

Monday, June 19, 2017

6:05 PM

Liberty-Benton School Board Offices
9190 County Rd. 9 ,
Findlay, OH 45840

Item No.	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	6:05 PM	715555
2	Pledge of Allegiance	1	6:06 PM	715556
3	Roll Call	1	6:07 PM	715557
4	Welcome and Agenda overview and adjustments as necessary	1	6:08 PM	715558
5	Public comment opportunity	5	6:09 PM	715559
6	Approve board of education meeting minutes	1	6:14 PM	715560
7	Misc. Management Information Treasurer's Report Superintendent's Report - Drew Mihalik, Electronic Sign for the LB Community	15	6:15 PM	715561
8	Approve the Consent Agenda	5	6:30 PM	715563
9	Be it resolved, effective August 1, 2017, the Liberty-Benton Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by ELEMENTARY DEAN OF STUDENTS/CCIP COORDINATOR and HIGH SCHOOL DEAN OF STUDENTS to STRS Ohio.	1	6:35 PM	716469
10	Accept monitoring report: 2.4 Financial Planning and Budgeting 2.4.1 Other Policy Compliance 2.4.2 Financial Projections 2.4.3 Funding Board Perogatives 2.4.4 Reserves	5	6:36 PM	715564
11	Executive Session 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.	0	6:41 PM	715565
12	Adjourn	1	6:41 PM	715566

Presenter : AJ Granger

Start Time : 6:05 PM

Item No : 1

Proposed By : Dawn Granger

Time Req : 1

Proposed : 5/16/2017

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:06 PM

Item No : 2

Proposed By : Dawn Granger

Time Req : 1

Proposed : 5/16/2017

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:07 PM	Item No : 3
Proposed By : Dawn Granger	Time Req : 1	
Proposed : 5/16/2017	Item Type : Admin	

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:08 PM	Item No : 4
Proposed By : Dawn Granger	Time Req : 1	
Proposed : 5/16/2017	Item Type : Admin	

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:09 PM	Item No : 5
Proposed By : Dawn Granger	Time Req : 5	
Proposed : 5/16/2017	Item Type : Admin	

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public comment opportunity

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:14 PM	Item No : 6
Proposed By : Dawn Granger	Time Req : 1	
Proposed : 5/16/2017	Item Type : Decision Items	

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve board of education meeting minutes

Details : Approval of the following board of education meeting minutes:
Regular Board of Education Meeting, May 15, 2017

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:15 PM	Item No : 7
Proposed By : Dawn Granger	Time Req : 15	
Proposed : 5/16/2017	Item Type : Information Items	

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information
Treasurer's Report
Superintendent's Report - Drew Mihalik, Electronic Sign for the LB Community

Details : Treasurer's Report
Superintendent's Report:

Attachments :
No Attachments

Presenter : AJ Granger	Start Time : 6:30 PM	Item No : 8
Proposed By : Dawn Granger	Time Req : 5	
Proposed : 5/16/2017	Item Type : Decision Items	

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

- Details :**
1. Approve listing of bills, expenditures, and investments through 5/31/2017 and monthly financial report of the Treasurer
 2. Approve appropriation modifications for June 2017
 3. Approve temporary appropriations for FY 2018
 4. Approve disposed of/obsolete inventory items
 5. Approve Property/Auto Liability Insurance renewal from the period of 7/1/2017 to 7/1/2018
 6. Approve Reiter Dairy, LLC and Aunt Millie's Bakery bids for the 2017/2018 school year
 7. Approve the 2017/2018 school breakfast and lunch prices:
Elementary, Middle School, High School and Adult
Breakfast \$1.35
Reduced Price Breakfast \$.30
Elementary K-5 Lunch \$2.45
Middle School 6-8 Lunch \$2.55
High School 9-12 Lunch \$2.55
Adult Lunch \$3.00
Reduced Price Lunch \$.40
 8. Approve to amend the Administrative Consulting Agreement referred to as Employment Contract approved at the

- February 20, 2017 meeting of the Board, with Mark Kowalski to include eight additional work days and authorize payment of Medicare deduction for the term of the agreement
9. Approve the following resignations:
 - Aaron Anderson, Transportation, effective June 2, 2017
 - Holly Checki, Playground Aide to accept the contract of Paraprofessional 6.5 hours per day
 - Kim Cook, Secretary, effective June 15, 2017
 - Janet Greiner, Teacher, effective July 31, 2017
 - Adrienne Kozlesky, Teacher, effective end of 2016/2017 school year
 - Judy Shivers, Tutor, effective end of 2016/2017 school year
 - Julie Todd, Freshman Class Sponsor, effective end of 2016/2017 school year
 10. Approve the following certified staff pending approval of all necessary documentation and certification:
 - Britani DeMaet, Elementary Teacher
 - Angie Garlock, Summer Library Reading Program Coordinator
 - Alida Hause, Summer Library Read Program Coordinator
 - Debbie Kautz, High School Teacher
 - Allison Marino, Middle School Teacher
 - Holly Myers, Elementary Teacher
 - Sara Powell, Extended School Year Teacher
 - Crystal Starcher, Elementary Long Term Substitute
 - Carol Waldman, Title I Parent Meeting
 11. Approve the following classified staff pending approval of all necessary documentation and certification:
 - Holly Checki, Paraprofessional, 6.5 hours per day
 - Sarah Harvey, Cook, increase to 5 hours per day
 - Susan Moses, Substitute
 - Terry Putman, Cook, increase to 4 hours per day
 12. Approve the following extra-curricular staff pending approval of all necessary documentation and certification:
 - Tony England, 7th Grade Football Assistant Coach
 - Aaron Frankart, 8th Grade Girls Basketball Coach
 - Nate Haase, Head MS Wrestling Coach
 - Josh Kurtz, 7th Boys Basketball Coach
 - Chad Lieb, Volunteer
 - Rob Ogborn, Assistant MS Wrestling Coach
 - Bruce Otley, Volunteer
 - Craig Swope, JH Cross Country Coach, Boys
 - Marc Tuttle, 8th Grade Assistant Football Coach
 - Jim Wittkamp, Volunteer
 13. Approve the ECOESC Contract for American Sign Language 2017/2018 school year,
 14. Approve 15 extended days for Summer 2017 for Jeff Blakley, at his teacher daily rate
 15. Approve a responsibility factor, not to exceed 1.5%, to the following non-bargaining support staff for the period of July 1, 2017-June 30, 2018: Dawn Granger, Terri Heiser, Lori Montgomery, and Susan Wright.
 16. Approve for classified, non-bargaining personnel the merit and pay components extended to LBSSU Bargaining unit members for the period of July 1, 2017-June 30, 2018.

17. Approve continuing membership in the Ohio High School Athletic Association for the 2017/2018 school year
18. Approve a memorandum of understanding between Blanchard Valley Health System and the Liberty-Benton Local School for Healthcare Facility Evacuation
19. Approve the middle school and high school handbooks for the 2017/2018 school year
20. Approve the elementary, middle school and high school instructional fees for the 2017/2018 school year
21. Approve the Liberty-Benton High School Laptop Policy, Procedures and Information for the 2017/2018 school year
22. Approve the 2017/2018 Liberty-Benton Athletic Ticket prices:
 Family All Sports Pass: \$300
 Individual Adult All Sports Pass: \$150
 Individual Student All Sports Pass: \$100
 Individual Grandparent All Sports Pass: \$25
 Adult Football Reserved Season Ticket: \$35
 Adult Football Season Ticket: \$30
 Student Football Reserved Season Ticket: \$25
 Student Football Season Ticket: \$20
 Adult Basketball Reserved Season Ticket: \$72
 Adult Basketball Season Ticket: \$66
 Student Basketball Reserved Season Ticket: \$50
 Student Basketball Season Ticket: \$44
 Staff, L-B School District Retiree Reserved Seats:
 Football \$5
 Basketball \$10
23. Approve the 2017/2018 Student-Athlete Handbook
24. WHEREAS, the Liberty-Benton school district is a member of the Ohio Schools Council. On May 18, 2017, the Ohio Schools Council received bids for school buses on behalf of its members. The Liberty-Benton Schools Board of Education authorizes the purchase of one – 84 passenger transit school bus chassis and bodies that were bid through the Ohio Schools Council for purchase after July 1, 2018

Attachments :

Title	Created	Filename
ATTACHMENTS Agenda 6 19 2017.pdf	Jun 16, 2017	ATTACHMENTS Agenda 6 19 2017.pdf

Executive Summary for 2017-2018 Middle School Handbook Changes

Only a few minor additions/changes appear in the 2017-2018 Middle School Handbook with most of them being driven by House Bill 410 compliance that impact attendance and truancy. Below is the verbatim language from the handbook with a brief explanation noted in *italics*.

ATTENDANCE PROCEDURES (Beginning page 5)

An important obligation of the school is to encourage regular attendance by the students which has a direct correlation to success at school. Poor attendance disrupts the continuity of instruction. Once lost, instruction cannot be recovered. Classroom participation is an important facet of the educational process and cannot be reconstructed outside of the regular school day. Attendance is taken in class each morning and all absences are listed on the attendance sheet. Teachers then check for discrepancies throughout the school day. These discrepancies are then dealt with by Middle School Office personnel. It should be emphasized that if a student becomes ill during the day he/she must report to the principal or secretary so that the parents might be contacted. Specific details of the attendance requirements are listed in the board adopted "Attendance Policy."

Parents are required under law to notify the school when a student will be absent. This policy is to call the school before 9:00 a.m. If a parent leaves for work early, a message can be left by calling 422-9166, the middle school phone number. When a student returns from an excused absence, all missed work will be allowed to be completed. ~~If a student is unexcused from school, no opportunity will be provided to make up missed assignments.~~ Any student absent from school is not allowed to participate in any other school function that school day. **A letter will be sent home when a student has reached 5 days of absence and again on the 10th day of absence. These letters are meant to inform the parent of their legal obligation regarding compulsory school attendance under Ohio law.**

I. Definition of Terms

A. **Excused absences** include the following:

1. personal illness and/or medical appointments
2. severe illness in the immediate family
3. death of a relative
4. work in the home due to the absence of a parent or guardian
5. religious observances
6. other legitimate reasons which have received prior approval from the building principal—for example, necessary trips with parents

B. **Unexcused absences** include the following:

1. car trouble
2. oversleeping
3. missed the bus
4. shopping
5. haircut and beauty shop appointment
6. baby-sitting -- unless an emergency
7. suspension from school
8. truancy
9. other absences not listed as excused

C. **Truancy** is defined as a student deliberately not attending school because of an inexcusable reason. ~~Usually, the parents are unaware of the student's absence during this time period.~~ When a student fails to attend a class or study hall as per his/her assigned schedule, he/she can also be considered truant.

Habitual Truancy

- A. Absent 30 or more consecutive hours without a legitimate excuse
- B. Absent 42 or more hours in one month without a legitimate excuse
- C. Absent 72 or more hours in one year without a legitimate excuse
- D. Absent 38 or more hours in one school month without a legitimate excuse
- E. Absent 65 or more hours in on school year without a legitimate excuse

II. Attendance Requirements

- A. A student having been absent from school for one and one half to three hours will be credited with one half day of absence. (Excused or unexcused dependent on the reason.)
- B. A student having been absent from school for more than three hours will be credited with one day of absence. (Excused or unexcused dependent on the reason.)
- C. Excessive absences could result in loss of academic credit for high school courses and possible retention.
- D. Tardiness to school and class could result in **detention on the third and fourth tardy and Saturday School on the fifth tardy.**
- E. Academic success- There is a direct correlation between good grades and school attendance. Apply yourself, come to school and good things will happen.

III. Procedure

- A. All homeroom attendance records will be kept and maintained in the administrative office.
- B. Teachers and students will follow the attendance procedures outlined in the "Liberty-Benton Middle School Student/Parent Handbook."
- C. All teachers will keep daily attendance records.
- D. The building principal will issue a warning letter to the student and parent when absences start to become a problem. A medical note from a licensed physician must be received for each absence beyond 10 days (70 hours) to excuse absences beyond 10 school days (70 hours of absence).

TRUANCY PROCEDURES

A student is considered truant when they incur unexcused absences from school. Truancy is a serious offense and subject to severe penalty. The penalty for truancy is detention, suspension or expulsion.

Step I -- First Truancy—First unexcused absence beyond 10 school days (70 hours)

- 1) The parents or guardians will be asked to come to the school for a conference with the **Absence Intervention Team**. The team will consist of the Principal or his designee, the parent, students, and a teacher. The educational and legal aspects of regular attendance shall be reviewed.
- 2) The student may be referred to a counselor and/or psychologist for a series of counseling sessions.
- 3) An attendance plan will be written and followed by the student. The student may receive a disciplinary outcome (usually a Saturday school) for failure to comply with the attendance plan.

Step II -- Second Truancy—Second unexcused absence beyond 10 school days (70 hours)

- ~~1) The student may be suspended up to a maximum of five (5) school days at the discretion of the principal. Other appropriate disciplinary action may be substituted for suspension.~~

- 1) The parent and student will be required to attend a pre-court meeting with the court appointed Truancy Officer and the principal or his designee. The student may be assigned a disciplinary outcome.

- 2) The student may be referred to the appropriate person for further counseling.

- ~~5) If the student has a record of repeated truancy in the past and is sixteen (16) or more years of age, statements number 2 through 4 above will not apply. The student may be suspended for up to five (5) days during which the student and parents may make a decision as to the advisability of future regular attendance or of finding full-time employment. School counseling and psychological services will be available at the request of the parent.~~

Step III -- Third Truancy—Third unexcused absence beyond 10 school days (70 hours) or if a child has been absent without legitimate excuse for 30 or more consecutive hours of 42 or more hours in a month.

- 1) The Attendance Officer will notify the Juvenile Court, complete the appropriate forms. The parent and student may be required to attend Juvenile Court.
- 3) The student may be referred for further counseling.

4) ~~The student may be suspended up to a maximum of ten (10) school days. Other disciplinary action may be substituted for suspension.~~

5) ~~In case of those students described in Step II, Item 5, who decide to return to school, a third truancy will cause up to a ten (10) day suspension, and a possible recommendation for expulsion.~~

6) ~~Loss of student's privilege to obtain or maintain a driver's license.~~

Step IV—Fourth Truancy—Fourth unexcused absence

1) ~~The student may be suspended up to ten (10) school days. Other disciplinary action may be substituted for suspension.~~

2) ~~The Juvenile Prosecutor will be notified and such action as recommended in the Pre-Court Conferences will be initiated.~~

Step V—Fifth Truancy—Fifth unexcused absence

1) ~~The student may be suspended for ten (10) days.~~

2) ~~The student may be recommended for expulsion~~

3) ~~The Juvenile Prosecutor will be notified.~~

House Bill 410 is in effect for the 2017-2018 school year. Essentially, 410 requires truancy and attendance to be defined by hours instead of days. Schools can no longer suspend students for truancy so you will see that language struck through. Although permitted in the handbook, I have never suspended a student for chronic truancy. Since the middle school instructional day is 7 hours, 10 full days of absence is equivalent to the 70 hours described in 410. Operationally, 410 won't have a big impact on the middle school. We will still send a written notice on the 5th day of absence and will still require a medical note to clear absences beyond 70 hours (10 days). 410 does require a "Absence Intervention Team" as an additional step in supporting student attendance. Sadly, 410 does make it harder to get chronically truant kids into court, which for most cases of chronically truant students (and parents) tends to improve attendance. I have included a short 3 page summary of the bill in the event you are eager to learn more about 410 😊

Suspensions/Expulsions (Beginning page 27)

1. Explosives--possession or use of explosive devices including fireworks, stink bombs or smoke bombs or munitions.

**Added "munitions" to clarify bringing ammunition to school can merit suspension or expulsion.*

Suspensions/Expulsions (Beginning page 28)

1. ~~Truancy from class or school.~~
2. ~~Repeated tardiness to class and/or school.~~

**These two items are removed for House Bill 410 compliance.*

GUIDANCE SERVICES

Many essential services are provided by the guidance counselor. Some of the primary reasons for visiting the guidance counselor are the following:

- A. to obtain information regarding college and career planning

**Added career planning to reflect the Student Success Plans and career interest inventories that are updated annually in grades 6-8.*

MIDTERM REPORTS OF CLASSROOM PERFORMANCE (Page 32)

Grades are an expression of student performance at a given point in time. Parents and students have 24 hour access to student academic performance using the electronic grade book. Because each student will have an iPad that is capable of connecting to the electronic grade book, and/or storing the information at the midterm on it, paper midterms will not be sent home. Below are the 2017-2018 midterm dates.

Mid-Term Dates	Grade Cards Mailed Home
Qtr. 1—September 20	Qtr. 1—October 27
Qtr. 2—November 29	Qtr. 2—January 19
Qtr. 3—February 14	Qtr. 3—March 23
Qtr. 4—April 24	Qtr. 4—June 1

**Only updated to reflect the date changes to the 2017-2018 school calendar.*

HOMEWORK POLICY (page 31)

1. If the student fails to turn in their signed Z.A.P. form with the completed missing assignment, **the school** will contact the parent to inform them about the missing assignment. The student will be scheduled a Z.A.P. hall on the next available day to work on the assignment and to develop organizational skills. The work completed in Z.A.P. hall will carry a 20% reduction. Z.A.P. halls will be held on Mondays, Wednesdays, and Fridays from 2:35-3:35 p.m.

**Changed "The Dean of Students" to "the school" for flexibility.*

High School Handbook Revisions

For 2017-2018

Here is a summary of the areas that have been revised:

1.) Attendance – pages 6-10

The language for a “Chronic Truant” student has been removed as required in HB 410, and the language for a “Habitual Truant” student has been revised with the information required from HB 410. In section III, items E, F, and G have been revised. During a recent administrative meeting, we have decided to revise our policy so that the middle school and high school will be the same in regards to attendance numbers. Now, a warning letter will be sent to a student’s parent after the student has been absent for 5 days in the school year, and a medical excuse letter will be sent after the student has been absent for 10 days in a school year. After 10 days of absence, the student must provide a medical excuse for any other missed days of school in order for the days to be marked excused. Item G reminds parents and students to be careful in planning vacations during school time as this does count in a student’s absences.

2.) Cancellation of School – page 12

The last paragraph was revised to read, “It should be noted that each school district may use five “calamity” days this school year. After these days are utilized, a school district may take the necessary steps to make-up the additional days missed.” This changed the previous “must” language to “may” since we now operate under hours, and it gives us the flexibility to make up the days, or not, if we so choose.

3.) Cheating & Plagiarism – page 18

We changed “will receive a zero” to “may receive a zero.” Besides disciplinary consequences, the student may receive a zero for the grade on the assignment or test involved. This depends upon the offense, but we like the option of sometimes permitting the student to still complete the assignment.

4.) Truancy – page 26

HB 410 greatly modified this section so this language has been updated as required. They dropped the language for “Chronic Truant” and revised the language for “Habitual Truant.” The law changed the description of Habitual Truant to include hours of missed school, rather than number of days of missed school. (Overall, the amount is still comparable to the previous language.) Also, instead of listing steps for various repeated violations and the respective consequences, it now lists the options that a school may take. One big change is that the law now does not allow a student to be suspended or expelled for truancy problems. Granted, we didn’t usually do this anyway for a truant student because the whole goal has been to get the student in school as much as possible.

5.) Suspension – page 27

In this definition, it was revised to say that “a student may receive zeros for the missed work.” In some cases, we allow the student to make up the missed work. Otherwise, this compounds the problem for the often at-risk student.

6.) Graduation Requirements – pages 29-30

Language was removed regarding the Ohio Graduation Tests since the Class of 2017 was the last class taking these required state tests, and the language about performance-based assessments was also removed since the end of course tests were revised in Ohio.

House Bill 410 Requirements

It is important for every student in Ohio to attend school every day. Missing too much school has long-term, negative effects on students, such as lower achievement and graduation rates. There are many reasons students miss school, but districts often can directly impact their students' attendance. By using data to identify and support students who may need extra support and services, districts can target supports to get students to school every day.

In December 2016, the Ohio General Assembly passed [House Bill 410](#) to encourage and support a preventative approach to excessive absences and truancy. Beginning with the 2017-2018 school year, several changes take effect. Schools cannot suspend or expel students for missing too much school. Districts will amend or adopt policies that outline the district's interventions and plan for students who miss too much school.

Regular school attendance is an important ingredient in students' academic success. Excessive absences interfere with students' progress in mastering knowledge and skills necessary to graduate from high school prepared for higher education and the workforce. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance. The district will utilize a continuum of strategies to reduce student absence including but not limited to:

- Notification of student absence to parent or guardian;
- Development and implementation of an absence intervention plan, which may include supportive services for students and families;
- Counseling;
- Parent education and parenting programs;
- Mediation;
- Intervention programs available through juvenile authorities; and
- Referral for truancy if applicable.

Updated district policies and procedures should reflect the following changes.

DEFINITION OF TRUANCY AND EXCESSIVE ABSENCES

1. Chronic truant is removed from the law;
2. Definition of 'habitual truant' changed from days to hours. The new definition is:
 - a. Absent 30 or more consecutive hours without a legitimate excuse; ~ 15 days
 - b. Absent 42 or more hours in one month without a legitimate excuse;
 - c. Absent 72 or more hours in one year without a legitimate excuse. ~ 10 Days
3. Includes 'excessive absences':
 - a. Absent 38 or more hours in one school month with or without a legitimate excuse;
 - b. Absent 65 or more hours in one school year with or without a legitimate excuse.

TRUANCY IS DECRIMINALIZED WITH SEVERAL CHANGES

1. Districts must remove 'excessive truancy,' from the zero tolerance policy for violent, disruptive or inappropriate behavior;
2. Students cannot be expelled or suspended (out of school) for being truant (beginning July 1, 2017);
3. Districts must take several steps to engage the student and family before filing a complaint with juvenile court (including parental notification, an absence intervention team and an absence intervention plan detailed below):
 - a. A complaint cannot be filed until 61 days after failed implementation of an absence intervention plan or unless; or
 - b. If a child has been absent without legitimate excuse for 30 or more consecutive hours or 42 or more hours in a month during the implementation of an absence intervention plan.

4. Juvenile court should consider alternatives to adjudication and adjudication should be used as a last resort.

STUDENT DISCIPLINE CHANGES

1. Schools may permit students to make up missed work due to suspensions;
2. Schools cannot apply any remaining part or all of a suspension to the following school year, but the superintendent may require a student to participate in community service or an alternative consequence for the number of hours equal to the time left on the suspension.

EMIS REPORTING CHANGES

1. When a district notifies a parent when a student has excessive absences;
2. When a child has been absent without legitimate excuse for 30 or more consecutive hours, 42 or more hours in one school month, or 72 or more hours in one school year;
3. When a child has been adjudicated an unruly child for being a habitual truant violates the court order regarding that adjudication;
4. When an absence intervention plan has been implemented for a child.

DISTRICT RESPONSIBILITIES WHEN A CHILD HAS EXCESSIVE ABSENCES

When a student is excessively from school the following will occur:

1. The district will notify the student's parents in writing within seven days of the triggering absence;
2. The student will follow the district's plan for absence intervention; and
3. The student and family may be referred to community resources.

DISTRICT RESPONSIBILITIES WHEN A CHILD IS HABITUALLY TRUANT

When a student is habitually truant, the following will occur:

1. Within seven days of the triggering absence, the district will do the following:
 - a. Select members of the absence intervention team;
 - b. Make three meaningful attempts to secure the student's parent or guardian's participation on the absence intervention team.
2. Within 10 days of the triggering absence, the student will be assigned to the selected absence intervention team;
3. Within 14 days after the assignment of the team, the district will develop the student's absence intervention plan;
4. If the student does not make progress on the plan within 61 days or continues to be excessively absent, the district will file a complaint in the juvenile court.

Districts must establish an absence intervention team to be deployed when a student is deemed habitually truant

The purpose of the absence intervention team is to establish a student-centered absence intervention plan for every child who has been deemed habitually truant by identifying specific barriers and solutions to attendance. The team is cross-sector and ideally includes participation of the student and the parent. This requirement is new and is aimed at breaking down barriers to attendance without filing criminal complaints against the student in juvenile court.

1. Districts with a chronic absenteeism rate above 5 percent must establish an absence intervention team for students who are habitually truant beginning with the 2017-2018 school year;
2. Schools are permitted to have their own absence intervention teams, but the district is responsible for developing a team if the school doesn't have one;
3. Membership of each team should vary based on the needs of each individual student, but each team MUST include:
 - a. A representative from the school or district;
 - b. Another representative from the school or district who has a relationship with the child;
 - c. The child's parent (or parent's designee) or the child's guardian, custodian, guardian ad litem or temporary custodian.

HOUSE BILL 410 – TRUANCY

Sponsored by Representatives Bill Hayes (R-Harrison Twp.) and Jeffrey Rezabek (R-Clayton), HB 410 significantly reformed truancy obligations and created procedural obligations for schools who file truancy charges. Most significantly, the bill requires schools to implement intervention teams once a child becomes habitually truant.

The Bill became effective April 6, 2017. Key changes include:

1. Term and Definitions:

- Eliminates the term “chronic truant.”
- Redefines “habitual truant” as a student with 30 or more hours of consecutive unexcused absence, 42 or more hours of unexcused absence in a month, or 72 or more hours of unexcused absence in a school year.²⁰
- Clarifies that an “unruly child” includes a habitual truant.
- Clarifies that a “delinquent child” may include a child who violates a court order regarding a prior judgment as an unruly child for being a habitual truant.
- Creates the term “excessively absent,” when a student has missed 38 hours of school in one month or 65 hours of school in one school year without excuse.

2. Absence Intervention Team (AIT) and Other Procedures:

- Within 7 days of a child becoming excessively absent (see definition above), a school must provide written notice to the parent/guardian/custodian. The school may also need to begin implementing absence intervention strategies within its policy (see “Policy Changes,” below).
- Within 10 days of a child becoming a habitual truant (see definition above), a school must assign an AIT to the child. The head administrator or designee selects the AIT members, who shall include a representative of the school who knows the child and the child’s parent, guardian, custodian, guardian ad litem, or temporary custodian (hereinafter, “Parent”). Members may also include a school psychologist, counselor, social worker, or representative of a public or nonprofit agency designed to assist students and their families in reducing absences. Schools may also partner, generally, with nonprofits for assistance.²¹

²⁰ R.C. 2151.011(A)(18).

²¹ R.C. 3321.191(D).

- Within 7 days of the school's determination that student is a habitual truant, the chief administrator must make at least 3 meaningful, documented attempts to secure the Parent's participation on the AIT. If Parent responds to attempts but is unable to attend, the school must notify the Parent of the right to participate by designee. In the event the Parent does not respond to the attempts at all, the school shall investigate whether the failure to respond triggers child abuse and neglect reporting requirements and instruct the other members of the AIT to develop a plan for the child.²²
- If a student becomes habitually truant during the last 22 school days of the year, the school may assign one official to work with the parent and develop a AIT plan. All procedural deadlines may be tolled until the start of the following school year. The bill also allows for 30 day extension into the following school year of a 61 day period that overlaps with summer break.
- Once formed, the AIT has 14 days to develop a written plan to reduce or eliminate further absences.²³ The plan must state that a complaint will be filed in juvenile court alleging that the child is an unruly child not later than 61 days after implementation if the child refuses to participate in or fails to make satisfactory progress on the plan or other alternatives to adjudication. Schools must make reasonable attempts to provide student's parent/guardian with written notice of the plan within 7 days of development.
- *Exemption:* Schools that have a chronic absenteeism rate of less than 5% of the student body per the last state report card are exempt from the AIT procedural requirements.

3. Unruly Child Complaints in Juvenile Court: The bill requires schools to file a joint complaint against the child and parent/guardian/custodian alleging the child is an unruly child either (a) on the 61st day following implementation of the AIT plan if the child refuses to participate in or make satisfactory progress on the plan or (b) if a child is absent without excuse for 30 consecutive instructional hours or 42 hours in one month after the AIT has been formed.²⁴

The bill also requires courts to consider alternatives to adjudication for unruly child complaints for habitual truancy, and the new law will only allow courts to consider such complaints as a last "resort."²⁵ Specifically, the court must consider any means available that constitute a method to divert the child from the juvenile court system as long as the child has not already participated in that alternative method.²⁶ The court may issue an order informally enrolling the student in an alternative to adjudication upon school request and through a written school policy. In the event the court does consider a complaint, the new law will provide an affirmative defense to the student in the event that the

²² R.C. 3321.191(C)(2).

²³ R.C. 3321.191(C)(2)(a).

²⁴ R.C. 3321.15(B).

²⁵ R.C. 2151.27(G).

²⁶ R.C. 2151.27(G).

student "did participate in, or make satisfactory progress on, the absence intervention plan or other alternatives to adjudication."²⁷

If the court does ultimately adjudicate the child as unruly, current law allows the court to issue an order requiring the child to participate in any academic program or community service program, participate in drug/alcohol abuse or counseling program, receive appropriate medical/psychological treatment or counseling, or to attend school consistently to avoid again violating truancy laws.²⁸ The bill requires the court to provide notice to the school and the child's school district of an order adjudicating the child as unruly due to truancy within ten days of its being issued.

4. Delinquency Complaints in Juvenile Court: Schools may file a delinquency complaint in juvenile court if a child violates the order adjudicating them an unruly child for being a habitual truant. Now allows such children to be held in juvenile detention facilities if they are adjudicated as delinquent,

5. Driver's License Reporting: If a school has adopted a resolution regarding notification to the Bureau of Motor Vehicles of truant students, clarifies that driver's license reporting requirement is triggered upon student's unexcused absence for sixty (60) consecutive hours of instruction or ninety (90) hours in a school year.

6. Policies: A new policy is required to address student absences that must be adopted in consultation with the juvenile court of the counties in which the school is located, parents of pupils attending the school, and appropriate state and local agencies.²⁹ The policy must include absence intervention strategies (previously not mandatory and could move directly to complaint).³⁰

7. School Reporting: Schools must report the following to ODE: (a) when it sends a notice to parents for an excessively absent student, (b) when a child becomes a habitual truant, (c) when a child who has been adjudicated an unruly child for being a habitual truant violates a court order regarding that judgment, and (d) when an AIT plan has been implemented for a child.³¹

8. Parent Liability: The bill expands the scope of parent criminal liability (first-degree misdemeanor) in truancy if the parent/guardian/custodian acts in a way that contributes to an adjudication as a delinquent child based on the child's violation of a court order adjudicating the child as unruly for being a habitual truant.³² Also requires parent/guardian/custodian to provide a surety bond of up to \$500.

9. Other Disciplinary Provisions:

- Permits schools to utilize community service to offset out-of-school suspensions or other alternative consequences set forth in the code of conduct.³³

²⁷ R.C. 2151.27(H).

²⁸ R.C. 2141.354(C).

²⁹ R.C. 3321.191(A).

³⁰ R.C. 3321.191(B).

³¹ R.C. 3321.191(E).

³² R.C. 2919.24.

³³ R.C. 3313.66(A).

- Removes ability to carry over suspensions from one school year to the next, but may still do so for expulsions.³⁴
- Prohibits students from being suspended or expelled for missing school.³⁵
- Requires development and distribution of a model disciplinary policy by the State Board of Education by mid-June. (Note: Boards will not be required to adopt this model policy in place of their own Codes of Conduct. Often, such state policies go beyond the legal requirements, so please reach out if you are considering adoption of this model policy.)
- Clarifies that boards may permit students to make up work they missed while suspended (could already do so, but this spells it out in law).

2017-2018 Middle School Fees

6/14/2017

Grade 6	Item	Amount
Art 6	Lab Fee	\$7.00
Science 6	Lab Fee	\$4.00
Science 6	Magazine	\$10.00
Reading/Language Arts	Magazine	\$10.00
Technology Program	iPad	\$45.00
Math 6	Buzz Math	\$5.00
TOTALS	6TH STUDENT General Fees	\$81.00
Grade 7	Item	Amount
Art 7	Lab Fee	\$7.00
Technology Program	iPad	\$45.00
Math 7	Buzz Math	\$5.00
Reading 7	Study Island 7	\$7.00
Ag Science	Lab Fee	\$5.00
TOTALS	7TH STUDENT General Fees	\$69.00
Grade 8	Item	Amount
Reading 8	Novels	\$15.00
Technology Program	iPad	\$45.00
Art 8	* Art fee	\$7.00
Spanish	* Lab fee	\$5.00
Language Arts 8	Study Island	\$7.00
Math 8	Buzz Math	\$5.00
TOTALS	8TH REG. STUDENT General Fees	\$72.00
	*With Art	\$79.00
	*With Spanish	\$77.00
	*With Spanish and Art	\$84.00
*Indicates elective class		

COURSE	AMT	FEE	COURSE	AMT	FEE
Advanced Chemistry	30.00	Lab fee	Intro to Dance		5.00 Equipment fee
Ag Business	20.00	Lab fee	Intro to Literature		40.00 Novels
Ag Business	20.00	Org Dues	Life in the Sea		25.00 Lab fee
Agricultural Capstone	20.00	Org Dues	Mechanical Principles		40.00 Lab fee
Agriculture, Food, and	25.00	Lab fee	Mechanical Principles		20.00 Org Dues
Natural Resources	20.00	Org Dues	ONU - Intro to Dance		5.00 Equipment fee
Amer & the World A	8.00	Novels	ONU - Social Dance		5.00 Equipment fee
Anatomy	40.00	Lab fee	On Your Own		12.00 Book
Animal & Plant Science	30.00	Lab fee	Painting I		75.00 Lab fee
Animal & Plant Science	20.00	Org Dues	Painting II		75.00 Lab fee
Art - Adv	50.00	Lab fee	Personal Finance		15.00 CPR fee
Art I	40.00	Lab fee	Physical Science		18.00 Lab fee
BGSU-Life in the Sea	25.00	Lab fee	Physics		23.00 Lab fee
Biology	30.00	Lab fee	Reading Survey		25.00 Novels
CAD I	12.00	Lab fee	RSC - Adv Chemistry		30.00 Lab fee
Chemistry	30.00	Lab fee	RSC - Am Hist to 1877		5.00 Textbook
Computer Graphic Des	40.00	Lab fee	RSC - Am Hist since 1877		5.00 Textbook
Creative Arts & Design	60.00	Lab fee	RSC - CAD I		12.00 Lab fee
Dance I	5.00	Equipment fee	RSC - Introduction to Literature		40.00 Novels
Digital Photography	30.00	Lab fee	RSC - Physics		23.00 Lab fee
Drawing I	50.00	Lab fee	RSC - Spanish II		3.00 Project Supplies
Drawing II	50.00	Lab fee	RSC - Spanish III		3.00 Project Supplies
Ecology	18.00	Lab fee	Spanish II		3.00 Project Supplies
English 10	15.00	Novels	Spanish III		3.00 Project Supplies
English 11	21.00	Novels	Special Educ English		25.00 Novels
English 12	31.00	Novels	Wheel-Thrown Ceramics		60.00 Lab fee
English 9	21.00	Novels	Wildlife & Fisheries		20.00 Lab fee
Environ Sci for Ag and	20.00	Lab fee	Wildlife & Fisheries		20.00 Org Dues
Natural Resources	20.00	Org Dues	World Mythology		10.00 Novels
Foods I	20.00	Lab fee	Yearbook I		5.00 Workshop
Foods II	20.00	Lab fee	Yearbook II		5.00 Workshop
Global Foods	20.00	Lab fee	Yearbook III		5.00 Workshop
Hand-Built Ceramics	60.00	Lab fee	Yearbook IV		5.00 Workshop
Healthy Foods	20.00	Lab fee			
BGSU = Bowling Green State University					
ONU = Ohio Northern University					
RSC = Rhodes State College			ALL STUDENTS	3.00	Mailings/Copies
			ALL STUDENTS	5.00	Student Handbook
			ALL STUDENTS	10.00	Technology Program
Revised 06-09-17			FRESHMAN	5.00	Dues

Liberty-Benton Athletics

Season Tickets 2017-2018

1. Family All Sports Pass.....**\$300**
 Admission to all home Liberty-Benton Athletic Events (excludes OHSAAs tournaments)
 Reserved Seats for each family member for Football and Boys Basketball
2. Individual Adult All Sports Pass.....**\$150**
 Admission to all home Liberty-Benton Athletic Events (excludes OHSAAs tournaments)
 Reserved seat for Football and Boys Basketball.
3. Individual Student All Sports Pass.....**\$100**
 Admission to all home Liberty-Benton Athletic Events (excludes OHSAAs tournaments)
4. Individual Grandparent All Sports Pass.....**\$25**
 Admission to all home Liberty-Benton Athletic Events (excludes OHSAAs tournaments)
 Reserved seat for Football and Boys Basketball.
5. Adult Football Reserved Season Ticket.....**\$35**
 Reserved Seat for all home Varsity Football games
 Admission to all home Football games (Var/JV/Fresh/JH)
6. Adult Football Season Ticket.....**\$30**
 Admission to all home Football games (Var/JV/Fresh/JH)
7. Student Football Reserved Season Ticket.....**\$25**
 Reserved Seat for all home Varsity Football games
 Admission to all home Football games (Var/JV/Fresh/JH)
8. Student Football Season Ticket.....**\$20**
 Admission to all home Football games (Var/JV/Fresh/JH)
9. Adult Boys Basketball Reserved Season Ticket.....**\$72**
 Reserved Seat for all home Boys Varsity Basketball games
 Admission to all home Boys Basketball games (Var/JV/Fresh/JH)
10. Adult Boys Basketball Season Ticket.....**\$66**
 Admission to all home Boys Basketball games (Var/JV/Fresh/JH)
11. Student Boys Basketball Reserved Season Ticket.....**\$50**
 Reserved Seat for all home Boys Varsity Basketball games
 Admission to all home Boys Basketball games (Var/JV/Fresh/JH)
12. Student Boys Basketball Season Ticket.....**\$44**
 Admission to all home Boys Basketball games (Var/JV/Fresh/JH)
13. Staff and L-B School District Retiree Reserved Seats
 Football.....\$5
 Basketball.....\$10

2017-2018 Season Ticket Order Form

You may purchase your 2017-2018 Season Tickets by filling out the form below and returning the form with payment (Checks made out to Liberty-Benton Athletic Department):

Liberty-Benton HS
Athletic Department
9190 County Road 9

Name: _____

Phone: _____

Email: _____

Address: _____

City: _____ Zip: _____

Place an X to indicate your your choice:

All Sports Pass:

Football Season Pass

Family: _____ @ \$300 = \$ _____

Adult Reserved: _____ @ \$35 = \$ _____

Adult: _____ @ \$150 = \$ _____

Adult: _____ @ \$30 = \$ _____

Student: _____ @ \$100 = \$ _____

Student Reserved: _____ @ \$25 = \$ _____

Grandparent: _____ @ \$25 = \$ _____

Student: _____ @ \$20 = \$ _____

Boys Basketball Season Pass

Staff, Retiree, Grandparent Reserved Seats

Adult Reserved: _____ @ \$72 = \$ _____

Football: _____ @ \$5 = \$ _____

Adult: _____ @ \$66 = \$ _____

Basketball: _____ @ \$10 = \$ _____

Student Reserved: _____ @ \$50 = \$ _____

Student: _____ @ \$44 = \$ _____

If you are purchasing reserved seats for basketball and/or football please circle one of the following

A. I would like the same seats as last year

B. I would like different seats

C. I need seats because this is my first time purchasing reserved seats

Please print the first and last names that need to be listed on the passes:

Presenter : AJ Granger

Start Time : 6:35 PM

Item No : 9

Proposed By : Dawn Granger

Time Req : 1

Proposed : 6/1/2017

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Be it resolved, effective August 1, 2017, the Liberty-Benton Board of Education agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by ELEMENTARY DEAN OF STUDENTS/CCIP COORDINATOR and HIGH SCHOOL DEAN OF STUDENTS to STRS Ohio.

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:36 PM

Item No : 10

Proposed By : Dawn Granger

Time Req : 5

Proposed : 5/16/2017

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.4	The Superintendent and/or Treasurer shall not cause or allow operational financial planning for any fiscal year or the remaining part of any fiscal year to deviate materially from the Board's Ends priorities, or risk financial jeopardy. Accordingly, there will be no financial plans that:	393509

Description : Accept monitoring report: 2.4 Financial Planning and Budgeting
2.4.1 Other Policy Compliance
2.4.2 Financial Projections
2.4.3 Funding Board Perogatives
2.4.4 Reserves

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:41 PM

Item No : 11

Proposed By : Dawn Granger

Time Req : 0

Proposed : 5/16/2017

Item Type : Executive Session

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Executive Session 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.

Details : 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:41 PM

Item No : 12

Proposed By : Dawn Granger

Time Req : 1

Proposed : 5/16/2017

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments