



Regular Board of Education Meeting

Agenda Summary

January 16, 2017 Regular Board of Education Meeting

Monday, January 16, 2017

6:00 PM

Liberty-Benton School Board Offices

9190 County Rd. 9 ,

Findlay, OH 45840

Item No.	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	6:00 PM	692588
2	Pledge of Allegiance	1	6:01 PM	692589
3	Roll Call	1	6:02 PM	692590
4	Welcome and Agenda overview and adjustments as necessary	1	6:03 PM	692591
5	Public comment opportunity	5	6:04 PM	692592
6	Approve the board of education meeting minutes	1	6:09 PM	692593
7	Misc. Management Information	15	6:10 PM	692594
8	Approve the Consent Agenda	1	6:25 PM	692595
9	Approve College Credit Plus Participation	5	6:26 PM	694494
10	Approve the following monitoring reports:	5	6:31 PM	692597
	2.5 Asset Protection - Larry			
	2.5.1 Insurance – Lisa			
	2.5.2 Access to Funds – Lisa			
	2.5.3 Facilities & Equipment – Larry			
	2.5.4 Liability Claims – Lisa			
	2.5.5 Intellectual Property Protection - Larry			
	2.5.6 Document Control - Lisa			
	2.5.7 Monetary Controls - Lisa			
	2.5.8 Capital Investments Conditions – Lisa			
	2.5.9 Public Image & Reputation – Larry			
	2.5.10 Name & Public Identity – Larry			
	2.5.11 Subsidiary Conditions – Larry			
11	Monitoring Report Discussion	10	6:36 PM	692600
	4.8.2.2 Other Investment			
	4.8.3 Governance Budget Timing			
12	Motion to approve the following change to Policy 4.3.2.2. Education of Ends Determination: Governance education and education related to ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be evaluated throughout the year and as needed.	1	6:46 PM	693908

Item No.	Item	Time Req.	Start Time	Ref No.
13	Executive Session - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.	120	6:47 PM	692598
14	Adjourn	1	8:47 PM	692599

Presenter : AJ Granger

Start Time : 6:00 PM

Item No : 1

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:01 PM

Item No : 2

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:02 PM

Item No : 3

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:03 PM

Item No : 4

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:04 PM	Item No : 5
Proposed By : Dawn Granger	Time Req : 5	
Proposed : 12/21/2016	Item Type : Admin	

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public comment opportunity

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:09 PM	Item No : 6
Proposed By : Dawn Granger	Time Req : 1	
Proposed : 12/21/2016	Item Type : Decision Items	

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the board of education meeting minutes

Details : Approval of the following board of education meeting minutes:

Regular Meeting, December 19, 2016
Tax Budget Meeting, January 4, 2017
Organizational Meeting, January 4, 2017

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:10 PM

Item No : 7

Proposed By : Dawn Granger

Time Req : 15

Proposed : 12/21/2016

Item Type : Information Items

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information

Details : Treasurer's Report
Superintendent's Report

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:25 PM

Item No : 8

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Decision Items

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

- Details :**
1. Listing of bills, expenditures, and investments through 12/31/16 and monthly financial report of the Treasurer
 2. Approve appropriation modifications for January 2017
 3. Approve obsolete/disposed of inventory items
 4. Approve the following retirements:
Terry Martin, Maintenance, effective March 31, 2017
Susan Moses, Aide, effective May 25, 2017
 5. Approve the following resignation:
Sandy Businger, Cook/Cashier, effective January 27, 2017
 6. Approve the following extra-curricular staff
pending approval of all necessary documents and certification:
Bill Powell, Volunteer
 7. Approve OHSAA contract as presented for the March 8 & 10, 2017 OHSAA District Division 4 Boys Basketball Tournament to be held at Liberty-Benton High School.
 8. Approve Scott Garlock as Tournament Manager for the March 8 & 10, 2017 OHSAA Distirct Division 4 Boys Basketball Tournament to be held at Liberty-Benton High School

Attachments :

Title	Created	Filename
ATTACHMENTS Agenda 1 16 2017.pdf	Jan 11, 2017	ATTACHMENTS Agenda 1 16 2017.pdf

Obsolete/Disposed of Inventory

January 16, 2017

Item	Tag No.	Location
Water Heater	04503	HS room 140

OHSAA TOURNAMENT NEUTRAL SITE AGREEMENT

"OHSAA"

"DISTRICT"

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION an unincorporated association 4080 Roselea Place Columbus, Ohio 43214	<i>Liberty-Benton HS</i> <i>9190 CR 9.</i> <i>Findlay, OH 45840</i>
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This Tournament Site Agreement is effective as of December 1, 2016, (the "Effective Date") and shall remain in effect for any and all tournament contest for the 2016-17 school year.

District agrees to give and grant the OHSAA including the Northwest District Athletic Board of the OHSAA an exclusive license to use the District's premises/facilities for the purpose of conducting the OHSAA Sectional, District, Regional or State tournament contests in the sports indicated below.

Sport: D4 BOYS BASKETBALL DISTRICT

Site Manager Name: **Scott Garlock**

DATE(S): **MARCH 8 (2) 6:15 PM & 8:00 PM** and **MARCH 10 (1) 7:00 PM**

Prior to any and all tournament contest commencing at District's premises and facilities, District will cause the premises to be inspected for any and all latent or patent defects and shall certify the premises safe and free of defects for the contests to be conducted for the dates on which they are to be conducted.

The parties hereto incorporate herein the OHSAA Tournament Site Agreement General Terms and Conditions 2016-17 as if fully rewritten herein. The parties represent and warrant that they have read the General Terms and Conditions prior to executing this Agreement. Notwithstanding the fact that copies of these General Terms and Conditions have been provided to District, these General Terms and Conditions are published on the OHSAA website at www.OHSAA.org.

DISTRICT WILL PROVIDE THE OHSAA/NWDAB USE OF THE FACILITIES AT THE COSTS DEFINED ON PAGE TWO OF THIS DOCUMENT. DISTRICT AGREES TO STAFF THE TOURNAMENT WITHIN THE FEES DEFINED BY THE OHSAA/NWDAB AND LISTED ON PAGE TWO.

District: **LIBERTY-BENTON HS**

OHSAA/Northwest District Athletic Board:

By: _____
(Printed)

By: KEVIN CALVER
(Printed)

(Signature)

(Signature)

Its: _____

Its: SECRETARY

DATE _____

DATE _____

School/Site: LIBERTY-BENTON HS

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FLAT FEE TO BE PAID TO THE HOST SITE INCLUDES:

Flat Rate fee	<u>\$1,580.00 per contest</u>		
Flat Rate includes	Site Manager fee	\$ 175-200	\$175.00/game
	OHSAA Certified Officials	\$110.00/official/game	\$330.00/game
Rent		\$ 350	\$200.00/game night
Event workers			\$240.00/game
Treasurer processing fee		\$ 200	\$30.00/tournament
Income tax for tournament workers	%		
Custodial help	Rate		

Total Flat Fee due to host school and to be reported on the financial report:

Per contest fee \$1,580.00

X number of contests 3

= tournament flat rate \$4,740.00

Uniformed Police Officer expenses are not included in the flat rate.

Official's mileage expense (over 50 miles) does not come out of the flat rate amount.

Liberty-Benton Basketball Tournament

Employee Positions:

- **Tournament Manager** – (\$175-\$200) net per game of all applicable taxes and retirement in accordance with OHSAA determination of rate) fills all of the related contractor functions, listed below, organizes contracts and communicates with officials, oversees site preparations and hosting, coordinates ticketing and programming, communicates with visiting teams, and completes all necessary tournament paperwork including financial report after the tournament. *Serving as direct contact between Owner and the NWDAB/OHSAA.*
- **Custodian** – (LB Hourly Rate) LB custodian at their hourly rate, factoring in any overtime as may be applicable.

Contractors:

- **Athletic Trainer** – (1 @ \$50/game)
- **Points/Fouls Board Operator** – (1 @ \$30/game) keeps the official book at the scorer's table.
- **Scoreboard Operator** – (1 @ \$30/game) runs the scoreboard at the scorer's table.
- **Official Scorebook Keeper**– (1 @ \$30/game) keeps track of the official scoring and fouls.
- **PA Announcer** – (1 @ \$30/game) announces the game from the score table.
- **Ticket Taker/Seller** – (2 @ \$30/game) 1 ticket seller and 1 ticket taker at the main gate.
- **Pass gate** – (1 @ \$30/game) 1 person to run the pass gate during the tournament.
- **Usher** – (4 @ \$30/game) 4 people for crowd control/security if needed.
- **Host** – (2 @ \$30/game) 2 person to be the site host for the officials and all teams participating.
- **Secretary** – (3 @ \$25 per game) 1 person to handle the mailings and other secretarial duties associated with the tournament.
- **Set-up & Tear Down** – (2 @ \$25/night) 2 people to set up the gym and tear it down each night.
- **Officials** – (3 @ \$110/game – plus mileage over 50 miles) these are independent contractors assigned by NWDAB.
- **Police** – (rate as determined by jurisdiction) security during the game.

Other:

- **Rent** – (\$350/night)
- **Other related expense** – (\$200/tournament)

Presenter : AJ Granger

Start Time : 6:26 PM

Item No : 9

Proposed By : Dawn Granger

Time Req : 5

Proposed : 1/11/2017

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve College Credit Plus Participation

Details : Approve participation in the College Credit Plus Programs for the 2017 2018 school year

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:31 PM

Item No : 10

Proposed By : Dawn Granger

Time Req : 5

Proposed : 12/21/2016

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.5	The Superintendent and Treasurer shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked. Accordingly, the Superintendent and Treasurer shall not: RC 135.14 Investing interim moneys of public subdivisions.	393512

Description : Approve the following monitoring reports:

- 2.5 Asset Protection - Larry
 - 2.5.1 Insurance – Lisa
 - 2.5.2 Access to Funds – Lisa
 - 2.5.3 Facilities & Equipment – Larry
 - 2.5.4 Liability Claims – Lisa
 - 2.5.5 Intellectual Property Protection - Larry
 - 2.5.6 Document Control - Lisa
 - 2.5.7 Monetary Controls - Lisa
 - 2.5.8 Capital Investments Conditions – Lisa
 - 2.5.9 Public Image & Reputation – Larry
 - 2.5.10 Name & Public Identity – Larry
 - 2.5.11 Subsidiary Conditions – Larry

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:36 PM	Item No : 11
Proposed By : Dawn Granger	Time Req : 10	
Proposed : 12/21/2016	Item Type : Monitoring Items	

Policy No.	Description	Ref No
4.8.2.2	Up to \$ 4,000 per fiscal year for surveys, focus groups, opinion analyses, and meeting costs.	625584
4.8.3	The Board will establish its cost of governance budget for the next fiscal year during the month of April.	625578

Description : Monitoring Report Discussion
4.8.2.2 Other Investment
4.8.3 Governance Budget Timing

Details :

Attachments :

No Attachments

Presenter : AJ Granger	Start Time : 6:46 PM	Item No : 12
Proposed By : Dawn Granger	Time Req : 1	
Proposed : 1/10/2017	Item Type : Monitoring Items	

Policy No.	Description	Ref No
4.3.2.2	Governance education and education related to ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be evaluated in the first quarter, and if deemed needed, will be scheduled during the balance of the year.	493978

Description : Motion to approve the following change to Policy 4.3.2.2. Education of Ends Determination: Governance education and education related to ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be evaluated throughout the year and as needed.

Details : MOTION TO APPROVE THE FOLLOWING CHANGE TO POLICY 4.3.2.2 EDUCATION OF ENDS DETERMINATION: Governance education and education related to ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be evaluated in the first quarter, and if deemed needed, will be scheduled during the balance of the year, throughout the year and as needed.
CHANGE TO: MOTION TO APPROVE THE FOLLOWING CHANGE TO POLICY 4.3.2.2 EDUCATION OF ENDS DETERMINATION: Governance education and education related to ends determination (presentations by futurists, demographers, advocacy groups, staff, and so on) will be evaluated throughout the year and as needed.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:47 PM

Item No : 13

Proposed By : Dawn Granger

Time Req : 120

Proposed : 12/21/2016

Item Type : Executive Session

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Executive Session - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.

Details :

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 8:47 PM

Item No : 14

Proposed By : Dawn Granger

Time Req : 1

Proposed : 12/21/2016

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments