



Regular Board of Education Meeting

Agenda Summary

February 27, 2019 Regular Board of Education Meeting

Wednesday, February 27, 2019

6:06 PM

Liberty-Benton School Board Offices

9190 County Rd. 9 ,

Findlay, OH 45840

Item No.	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	6:06 PM	823408
2	Pledge of Allegiance	1	6:07 PM	823409
3	Roll Call	1	6:08 PM	823410
4	Welcome and Agenda overview and adjustments as necessary	1	6:09 PM	823411
5	Public comment opportunity	5	6:10 PM	823412
6	Approve the board of education meeting minutes	1	6:15 PM	823413
7	Misc. Management Information	15	6:16 PM	823414
8	Approve the Consent Agenda	1	6:31 PM	823415
9	Approve resolution to advertise and receive bids for Real property located in Liberty Township, County of Hancock, State of Ohio being part of the E 1/2 of the SW ¼ Section 22, T1N, R10E, located on County Road 9; approximately 10 acres	1	6:32 PM	828537
10	A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE LIBERTY-BENTON BOARD OF EDUCATION AND THE LIBERTY-BENTON SUPPORT STAFF UNION HERETO AGREEING TO FLEXTIME	1	6:33 PM	828566
11	A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE LIBERTY-BENTON BOARD OF EDUCATION AND THE OAPSE/AFSCME Local 4/AFL-CIO and its Local #777 UNION HERETO AGREEING TO FLEXTIME AND CHANGES TO ARTICLE XII-CALAMITY	1	6:34 PM	828567
12	A RESOLUTION APPROVING THE LIBERTY-BENTON BOARD OF EDUCATION FLEXIBLE TIME POLICY FOR ADMINISTRATIVE AND NON-BARGAINING STAFF	1	6:35 PM	828568
13	A MOTION TO ACCEPT MONITORING REPORT 2.3 FINANCIAL CONDITION AND ACTIVITIES, 2.3.1 EXPENDITURE OF FUNDS, 2.3.2 USE OF LONG-TERM RESERVES, 2.3.3 PAYROLL AND DEBT SETTLEMENT, 2.3.4 GOVERNMENT AND TAX PAYMENTS, 2.3.5 REAL PROPERTY, 2.3.6 PURCHASING LIMITS, 2.3.7 AUDITOR INDEPENDENCE	5	6:36 PM	828535

Item No.	Item	Time Req.	Start Time	Ref No.
14	A MOTION TO ACCEPT THE FOLLOWING MONITORING REPORTS: 2.5 ASSET PROTECTION - MARK, 2.5.1 INSURANCE – LISA, 2.5.2 ACCESS TO FUNDS – LISA, 2.5.3 FACILITIES & EQUIPMENT – MARK, 2.5.4 LIABILITY CLAIMS – LISA, 2.5.5 INTELLECTUAL PROPERTY PROTECTION – MARK, 2.5.6 DOCUMENT CONTROL – LISA, 2.5.7 MONETARY CONTROLS – LISA, 2.5.8 CAPITAL INVESTMENTS CONDITIONS – LISA, 2.5.9 PUBLIC IMAGE & REPUTATION - MARK, 2.5.10 NAME & PUBLIC IDENTITY – MARK, 2.5.11 SUBSIDIARY CONDITIONS – MARK	5	6:41 PM	828536
15	Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.	30	6:46 PM	823419
16	Adjourn	1	7:16 PM	823420

Presenter : AJ Granger

Start Time : 6:06 PM

Item No : 1

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:07 PM

Item No : 2

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:08 PM

Item No : 3

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:09 PM

Item No : 4

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:10 PM

Item No : 5

Proposed By : Dawn Granger

Time Req : 5

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public comment opportunity

Details : The Board recognizes the value to school governance of public comment on educational issues and on school matters of community interest. The Board is committed to conducting its meetings in a productive and efficient manner. Those wishing to participate must be recognized by the Board President and state their name and group affiliation. Each participant will have a maximum of three minutes to complete their statement.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:15 PM

Item No : 6

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the board of education meeting minutes

Details : Approval of the following board of education meeting minutes:
Regular Meeting, January 10, 2019
Special Meeting, January 28, 2019

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:16 PM

Item No : 7

Proposed By : Dawn Granger

Time Req : 15

Proposed : 1/14/2019

Item Type : Information Items

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information

Details : Treasurer's Report
Superintendent's Report

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:31 PM

Item No : 8

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Decision Items

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

- Details :**
1. Listing of bills, expenditures, and investments through 1/31/2019 and monthly financial report of the Treasurer
 2. Approve appropriation modifications for February 2019
 3. Accept the amounts and rates as determined by the County Budget Commission for the 2019 tax year
 4. Approve the 5 year forecast and assumptions
 5. Accept donation from Exxon Mobil Education Alliance program in the amount of \$500.00 supporting the area of Math and/or Science
 6. Accept donation of chicken from Lee's Chicken (James Jolliff) for the 2018 football and wrestling events valued at \$750.
 7. Accept donation of coffee and coffee cake from We Serve, Coffee (Jack Winans) for 2018 wrestling event valued at \$56.
 8. Approve the following resignations:
 - Jeff Lease, Middle School Athletic Director, effective May 23, 2019
 - Sherri Mabe, NEST Aide, effective end of 2018/2019 school year
 - Stacy Pickett, Project HAPPY Advisor and National Junior Honor Society Advisor, effective end of 2018/2019 school year
 9. Approve the following retirement:
 - Stacy Pickett, effective May 31, 2019
 10. Approve the High School Principal job description
 11. Approve Bruce Otley, Director of Operations effective 7/1/2019 to 6/30/2022
 12. Approve the following classified staff pending approval of all necessary documents and certification:
 - Lisa Elseser, Aide
 - Joshua Cottrell, Information Technology Technician
 13. Approve extra curricular/co curricular staff pending approval of all necessary documents and certification:
 - Tyler Harris, Volunteer
 - Scott Snider, Volunteer
 14. Approve the 2019-2020 sixth grade YMCA Storer Camp trip located in Jackson, Michigan, for September 23-27, 2019.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:32 PM

Item No : 9

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/18/2019

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve resolution to advertise and receive bids for Real property located in Liberty Township, County of Hancock, State of Ohio being part of the E 1/2 of the SW ¼ Section 22, T1N, R10E, located on County Road 9; approximately 10 acres

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:33 PM

Item No : 10

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/19/2019

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE LIBERTY-BENTON BOARD OF EDUCATION AND THE LIBERTY-BENTON SUPPORT STAFF UNION HERETO AGREEING TO FLEXTIME

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:34 PM

Item No : 11

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/19/2019

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE LIBERTY-BENTON BOARD OF EDUCATION AND THE OAPSE/AFSCME Local 4/AFL-CIO and its Local #777 UNION HERETO AGREEING TO FLEXTIME AND CHANGES TO ARTICLE XII-CALAMITY

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:35 PM

Item No : 12

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/19/2019

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : A RESOLUTION APPROVING THE LIBERTY-BENTON BOARD OF EDUCATION FLEXIBLE TIME POLICY FOR ADMINISTRATIVE AND NON-BARGAINING STAFF

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:36 PM

Item No : 13

Proposed By : Dawn Granger

Time Req : 5

Proposed : 2/18/2019

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.3	<p>With respect to the actual, ongoing financial condition and activities, the Superintendent and Treasurer shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from Board priorities, as established in Ends policies. The Board reserves the right to temporarily grant exceptions to one or more of the following limitations for a specified purpose and period of time. However, without such action by the Board, the Superintendent and Treasurer shall not:</p> <p>RC 135.01 - 135.22 Uniform Depository Act RC 3301.074 Licenses for school district treasurers and business managers. RC 3313.22 Appointment of treasurer - re-employment - evaluation. RC 3313.24 Compensation of Treasurer RC 3313.25 Bond of treasurer of board. RC 3313.29 Treasurer to keep account of school funds - vouchers. RC 3315 School Funds RC 5705.10 Use of revenues.</p>	624962

Description : A MOTION TO ACCEPT MONITORING REPORT 2.3 FINANCIAL CONDITION AND ACTIVITIES, 2.3.1 EXPENDITURE OF FUNDS, 2.3.2 USE OF LONG-TERM RESERVES, 2.3.3 PAYROLL AND DEBT SETTLEMENT, 2.3.4 GOVERNMENT AND TAX PAYMENTS, 2.3.5 REAL PROPERTY, 2.3.6 PURCHASING LIMITS, 2.3.7 AUDITOR INDEPENDENCE

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:41 PM

Item No : 14

Proposed By : Dawn Granger

Time Req : 5

Proposed : 2/18/2019

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.5	The Superintendent and Treasurer shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked. Accordingly, the Superintendent and Treasurer shall not: RC 135.14 Investing interim moneys of public subdivisions.	393512

Description : A MOTION TO ACCEPT THE FOLLOWING MONITORING REPORTS:
2.5 ASSET PROTECTION - MARK, 2.5.1 INSURANCE – LISA, 2.5.2 ACCESS TO FUNDS – LISA, 2.5.3 FACILITIES & EQUIPMENT – MARK, 2.5.4 LIABILITY CLAIMS – LISA, 2.5.5 INTELLECTUAL PROPERTY PROTECTION – MARK, 2.5.6 DOCUMENT CONTROL – LISA, 2.5.7 MONETARY CONTROLS – LISA, 2.5.8 CAPITAL INVESTMENTS CONDITIONS – LISA, 2.5.9 PUBLIC IMAGE & REPUTATION - MARK, 2.5.10 NAME & PUBLIC IDENTITY – MARK, 2.5.11 SUBSIDIARY CONDITIONS – MARK

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:46 PM

Item No : 15

Proposed By : Dawn Granger

Time Req : 30

Proposed : 1/14/2019

Item Type : Executive Session

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.

Details :

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 7:16 PM

Item No : 16

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/14/2019

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments