

# February 26, 2025

## Board Meeting

9190 County Road 9, Findlay OH - Board Room  
Wednesday, February 26, 2025  
6:00pm

### 1 Call to Order

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#### 1.1 Policy 4.3

Brian Christiansen, Board Vice-President

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To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.

### 2 Pledge

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#### 2.1 Policy 4.3

Brian Christiansen, Board Vice-President

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### 3 Roll Call

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#### 3.1 Policy 4.3

Brian Christiansen, Board Vice-President

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### 4 Oath of Office for President

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#### 4.1 Policy 4.4

The President, a specially empowered member of the Board, ensures the integrity of the Board's process and, secondarily, occasionally represent the Board to outside parties with the consent of the Board. Accordingly:  
RC 3313.14 Annual organizational meeting

## 5 Welcome and Agenda Overview and Adjustments as Necessary

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### 5.1 Policy 4.3

Jim Mace, Board President

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## 6 Public comment opportunity

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The Board recognized the value to school governance of public comment on educational issues and on school matters of community interest. The Board is committed to conducting its meetings in a productive and efficient manner. Those wishing to participate must be recognized by the Board President and state their name and group affiliation. Each participant will have a maximum of three minutes to complete their statement.

### 6.1 Policy 4.2.1

Jim Mace, Board President

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4.2.1 The linkage between the ownership and the operational organization. 361095  
4.3.2.1 Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.

## 7 Approve the Board of Education minutes

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Approval of the following Board of Education Organizational and Regular meetings minutes from January 15, 2025.

### 7.1 Policy 4.3

Jim Mace, Board President

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## 8 Misc Management Information

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Misc Management Information

Details:

Treasurer's Report

Superintendent's Report

Presentation by LB Teacher, Tom Holben.

## 8.1 Policy 2.7

Jim Mace, Board President

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The Superintendent and/or Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work.

## 9 Approve Consent Agenda

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### Approve the Consent Agenda

1. Approve Then and Now High School purchase order 152644 submitted by Mychelle Dukes in connection with non compliance of Section 5705.41(D) of the Ohio Revised Code authorizing expenditure of funds without proper approval in the amount of \$5045.32.
2. Listing of bills, expenditures and investments through January 31, 2025 and monthly financial report of the Treasurer
3. Approve appropriation modifications for February 2025
4. Approve the following retirement:
  - Andrea Slezak, Teacher, Effective 05/31/2025
  - Jill Erickson, Teacher, Effective 05/31/2025
  - Craig McRedmond, Teacher, effective 05/31/2025
5. Approve the following intermittent FMLA:
  - Heidi Irwin
6. Approve extra curricular/co curricular staff pending approval of all necessary documents and certification:
  - Matthew Berger, Track Boys/Girls Assistant High School (.50)
  - Toby Collert, Track Boys/Girls Assistant High School (.50)
  - Aaron Granger, Volunteer
  - Tom Horezniak, Volunteer
  - Will Nowak, Volunteer
  - David Rath, Track Boys Assistant Middle School
  - Nathan Harris, Baseball JV Assistant
  - Neal Harris, Baseball 9th Grade Assistant
  - Mattie Vermilya, Volunteer
  - Brandon Cupples, Track Girls Assistant Middle School
  - Chyanne Retcher, Track Assistant Middle School (Co-Ed)
  - Abigail Starcher, Musical Choreographer
7. Approve the following resignation:
  - Drew McGuire, Bus Driver, effective 02/07/2025
  - Teresa Carpenter, Nest Co-Director, effective 02/28/2025
  - Laurel Springer, Paraprofessional, effective 02/28/2025
  - Samantha Tussing, 4th grade teacher, effective 06/01/2025
8. Approve a resolution authorizing 2025-2026 Membership in the Ohio High School Athletic Association
9. Approve the Trade In of Frontier SW 2172-72 Rotary Broom
10. Accept the amounts and rates as determined by the County Budget Commission for the 2025 tax year
11. Approve three-year contract beginning August 1, 2025 through July 31, 2028 for the following administrators:
  - Director of Federal Programs and Curriculum, Brenda Frankart
  - High School Principal, Ben Gerken
  - Middle School Principal, Kyle Leatherman
  - MS/HS Assistant Principal, Tyler Niekamp
12. Approve the following classified staff pending approval of all necessary documents and certification:
  - Audrey Brown, Substitute
  - Shanna Fenstermaker, Substitute
13. Approve the transfer of \$27,000 to Fund 451 (OneNet) from Fund 001 (General Fund)
14. Approve unpaid leave of absence for Carrie Criblez for 1/30/2025 and 1/31/2025

15. Accept \$14,734.39 donation from the Liberty-Benton Athletic Boosters to the Liberty Benton Class of 2026
16. Approve tournament positions as presented, including Nate Irwin as Tournament Manager and Scott Garlock for Assistant Manager for the February 13 (1 game) Girls OHSAA Sectional Basketball tournament and February 21 (1 game) Boys OHSAA Sectional Basketball tournament to be held at Liberty-Benton High School
17. Amend tournament positions as presented, including Nate Irwin as Assistant Manager for the February 25 (2 games) and March 1 (1 game) for OHSAA District Boys Basketball tournament to be held at Liberty-Benton High School
18. Approve CCP MOU Agreement dated February 11, 2025 with Owens State Community College as presented
19. Approve the 2025-2026 NEST Parent Handbook as presented
20. Accept the donation of an electric guitar, built from the original 1959 gymnasium floor from the original prek-8 building located at 9050 West State Route 12, Findlay, Ohio 45840 - made by Liberty-Benton Band Director Tom Holben.

**Attachments:**

**9.1 Policy 2.7.9**

Jim Mace, Board President

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Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.

## 10 Decision Item

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Approve MOU with LBTA entered into on February 26, 2025, on terms as presented

**Attachments:**

**10.1 Policy 4.3**

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## 11 Decision Item

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Authorize and approve amendment to administrative contract in effect as of August 1, 2024, to align with terms of MOU with LBTA entered into on February 26, 2025, as applicable.

**Attachments:**

**11.1 Policy 4.3**

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continually improves Board performance through Board education and enriched input and deliberation

## 12 Decision Item

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Approve MOU to LBTA Teacher Achievement Program rubric: Performance on District State Report Card from letter grade system to star rating system as presented

### **Attachments:**

### 12.1 Policy 4.3

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## 13 Accept monitoring report: 2.3 Financial Conditions and Activities

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A Motion to Accept Monitoring Report:

2.3 Financial Condition and Activities,  
2.3.1 Expenditure of Funds,  
2.3.2 Use of Long-Term Reserves,  
2.3.3 Payroll and Debt Settlement,  
2.3.4 Government and Tax Payments,  
2.3.5 Real Property, 2.3.6 Purchasing Limits,  
2.3.7 Auditor Independence

### 13.1 Policy 2.3 Financial Condition and Activities

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With respect to the actual, ongoing financial condition and activities, the Superintendent and Treasurer shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from Board priorities, as established in Ends policies. The Board reserves the right to temporarily grant exceptions to one or more of the following limitations for a specified purpose and period of time. However, without such action by the Board, the Superintendent and Treasurer shall not:

RC 135.01 - 135.22 Uniform Depository Act  
RC 3301.074 Licenses for school district treasurers and business managers.  
RC 3313.22 Appointment of treasurer - re-employment - evaluation.  
RC 3313.24 Compensation of Treasurer RC 3313.25 Bond of treasurer of board.  
RC 3313.29 Treasurer to keep account of school funds - vouchers.  
RC 3315 School Funds RC 5705.10 Use of revenues.

## 14 Accept monitoring reports 2.5 Asset Protection

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A Motion to Accept the Following Monitoring Reports:

2.5.1 Insurance – Lisa,  
2.5.2 Access to Funds – Lisa  
2.5.3 Facilities & Equipment – Bruce,  
2.5.4 Liability Claims – Lisa,  
2.5.5 Intellectual Property Protection – Bruce,

- 2.5.6 Document Control – Lisa,
- 2.5.7 Monetary Controls – Lisa,
- 2.5.8 Capital In-Vestments Conditions – Lisa,
- 2.5.9 Public Image & Reputation – Bruce,
- 2.5.10 Name & Public Identity – Bruce,
- 2.5.11 Subsidiary Conditions – Bruce

## 14.1 Policy 2.5 Asset Protection

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The Superintendent and Treasurer shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked. Accordingly, the Superintendent and Treasurer shall not:

RC 135.14 Investing interim moneys of public subdivisions.

## 15 Executive Session

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Executive Session:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of any employee or official, or the investigation of charges or complaints against an employee, official licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.

## 15.1 Policy 4.3

Jim Mace, Board President

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1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of any employee or official, or the investigation of charges or complaints against an employee, official licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the Boards attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interest of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

## 16 Adjourn

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### 16.1 Policy 4.3

Jim Mace, Board President

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