



Regular Board of Education Meeting

Agenda Summary

August 20, 2018 Regular Board of Education Meeting

Monday, August 20, 2018

6:00 PM

Liberty-Benton School Board Offices

9190 County Rd. 9 ,

Findlay, OH 45840

Item No.	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	6:00 PM	790315
2	Pledge of Allegiance	1	6:01 PM	790316
3	Roll Call	1	6:02 PM	790317
4	Welcome and Agenda overview and adjustments as necessary	1	6:03 PM	790318
5	Public comment opportunity	5	6:04 PM	790319
6	Approve the board of education meeting minutes	1	6:09 PM	790320
7	Misc. Management Information	15	6:10 PM	790321
8	Approve the Consent Agenda	1	6:25 PM	790322
9	Resolution of intent to participate in Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies for Spring 2019-2020 with delivery after April 2019	1	6:26 PM	794407
10	Accept monitoring report 1.0 Ends	20	6:27 PM	792735
	1.1 Good Character			
	1.2 American Citizenship			
	1.2.1 History			
	1.2.2 Traditions			
	1.2.3 Principles			
	1.3 Independent Living			
	1.4 Academics			
	1.5 Critical Thinking			
11	Accept monitoring report 2.0 Executive Limitations, 2.1 Treatment of Students and Guests, 2.1.1 Student Protection	5	6:47 PM	794249
12	Accept monitoring report 2.3 Financial Condition and Activities	1	6:52 PM	790325
	2.3.1 Expenditure of Funds			
	2.3.2 Use any long-term reserves			
	2.3.3 Payroll and Debt Settlement			
	2.3.4 Government and Tax Payments			
	2.3.5 Real Property			
	2.3.6 Purchasing Limits			
	2.3.7 Auditor Independence			

Item No.	Item	Time Req.	Start Time	Ref No.
13	Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing. 2. The purchase of property for public purposes or the sale of property at competitive bidding.	65	6:53 PM	790323
14	Adjourn	1	7:58 PM	790324

Presenter : AJ Granger

Start Time : 6:00 PM

Item No : 1

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:01 PM

Item No : 2

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:02 PM

Item No : 3

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:03 PM

Item No : 4

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:04 PM

Item No : 5

Proposed By : Dawn Granger

Time Req : 5

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public comment opportunity

Details : The Board recognizes the value to school governance of public comment on educational issues and on school matters of community interest. The Board is committed to conducting its meetings in a productive and efficient manner. Those wishing to participate must be recognized by the Board President and state their name and group affiliation. Each participant will have a maximum of three minutes to complete their statement.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:09 PM

Item No : 6

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the board of education meeting minutes

Details : Approval of the following board of education meeting minutes:
Retire/Rehire Hearing, July 26, 2018
Regular Meeting, July 26, 2018

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:10 PM

Item No : 7

Proposed By : Dawn Granger

Time Req : 15

Proposed : 7/18/2018

Item Type : Information Items

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information

Details : Treasurer's Report
Superintendent's Report

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:25 PM

Item No : 8

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Decision Items

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

- Details :**
1. Listing of bills, expenditures, and investments through 7/31/2018 and monthly financial report of the Treasurer
 2. Approve appropriation modifications for August 2018
 3. Approve obsolete/disposed of inventory items
 4. Approve the following retirement:
Julie Newman, May 31, 2019
 5. Approve an unpaid medical leave of absence for Patricia lott, 8/28/2018-10/31/2018
 6. Approve the following resignations:
Brian Hendricks, NEST Aide
Shelby Kiene, Assistant Varsity Volleyball Coach, effective 8/13/2018
Ann McCracken, Bus Driver, effective 8/10/2018
Tracy McFarlane, Aide, effective 8/7/2018
 7. Approve the following certified staff pending approval of all necessary documents and certification:
Brian Burkett, Transportation Supervisor, shared duties as assigned
Nancy Cramer, Substitute Teacher
Amend contract with Adrienne Kozlesky from 149 days to 72 days for one hour per day for the 2018-2019 school year
Mark Kowalski, Transportation Supervisor, shared duties as assigned
Bonnie Orians, Teacher

- Bruce Otley, Transportation Supervisor, shared duties as assigned
Melissa Ruhe, Employee Remediation Program Mentor
8. Approve the following classified staff pending approval of all necessary documents and certification:
 - Macen Desgranges, 12 Month Buildings/Ground Maintenance (Floating)
 - Deb Egts, Cashier, additional 45 minutes per day
 - Sherri Mabe-Paraprofessional/Teacher's Aide
 - Sherri Mabe, NEST Aide
 - Sherri Mabe, Lunch/Playground Aide
 - Elisha Mead, Aide, 6.5 hrs to 6.75 hrs
 - Tina Pingle, Cook
 - Janet Powell, Transportation Supplemental Clerical Duties
 - Shirley Reis, Cashier, additional 45 minutes per day
 - Elowena Shaw, Bus Driver
 - Dawn Smith, Cafeteria Aide, 2.75 hrs to 2.25 hrs
 - Dawn Smith, Instructional Aide, 2.75 hrs to 3.25 hrs
 - Sandy Wurth, Cafeteria Aide, 2.25 hrs to 2.5 hrs
 9. Approve bus driver routes (hours per day) for the 2018/2019 school year:
 - 5.5 Marsha Desgranges
 - 5.0 Bob Crawford
 - 5.0 Brenda Helms
 - 7.25 Jennifer Breitigam
 - 5.25 Albert Maag
 - 5.25 Jan Powell
 - 4.75 Korrie Bowen
 - 2.5 Melissa Kern
 - 5.25 Gary Altman
 - 4.25 Brandi Fox
 - 4.0 Elwona Shaw
 10. Approve an additional supplemental position of Assistant Varsity Golf Coach as presented
 11. Approve extra curricular/co curricular staff pending approval of all necessary documents and certification:
 - Shawn McDaniel, Assistant Varsity Golf Coach
 - Peyton Schroeder, Volunteer
 - Jeff Todd, Assistant Varsity Volleyball Coach, Effective 8/14/2018
 12. Approve classified substitute list for the 2018-2019 school year pending approval of all necessary documentation and certification
 13. Approve the 2018/2019 school bus routes and authorize Mark Kowalski to make changes as needed.
 14. Approve the annual cross country team trip to Milwaukee, WI September 21 through September 23, 2018
 15. Approve the Nest Employee Handbook
 16. Approve contracts with the North Central Ohio Educational Service Center for FY19 Hearing Impaired and Audiology Services

Attachments :

Title	Created	Filename
8 20 2018 Consent items.pdf	Aug 17, 2018	8 20 2018 Consent items.pdf

Supplemental Committee Recommendation

Based on increased numbers in the golf program, we hereby recommend adding an assistant varsity coach. This additional coach is especially needed because of needing to have a second team, or JV team, competing, and this can result in one team competing in different matches at a different site.

	<u>1st Year</u>	<u>2nd Year</u>	<u>3rd Year</u>	<u>5th Year</u>	<u>With 8 Yrs LB Exp.</u>
1 Assistant Varsity Golf Coach	3.0%	3.5%	4.0%	4.5%	5.0%

Respectfully Submitted,

Brenda Jarman
8-14-18

PT
8-14-18

T. Nichols
8/14/18

[Signature]
8/14/18

Classified Substitute List for 18-19 School Year

FIRST NAME	LAST NAME
Louise	Chaudron
Nancy	Cramer
Dana	Desgranges
Rebecca	Greiner
Annah	Hans
Mary	Maag
Sherri	Mabe
Carol	Mercer
Susan	Moses
Keith	Roberts III
Jennifer	Schlumbohm
Amy	Wilkerson
Brenda	Birkemeier
Kylee	Desgranges
Jennifer	Knight
Kellie	Smelcer
Julie	Young
Christin	Woolf
Sandy	Wurth
William	Haning
David	Sharninghouse
Alex	Geiser
Kim	Cook
Kathy	Borsay
Karen	Crawford
Judy	Long
Jacob	Maag
Linda	Mars
Brad	McKee
Jeromy	Piehl
Leonard	Roessler
Scott	Tinman
Elwona	Shaw
Weaver	Francis (Mark)

Cross Country Trip 2018

Annual cross country team trip: Milwaukee, Wisconsin

Departure: 9:45am Friday, September 21 from circular drive school entrance closer to gymnasium.

Return: 7:30-8:30pm Sunday, September 23

Trip Features:

Friday AM departure on a U.S. Coachways Chartered Bus

Two night stay at Hampton Inn and Suites- Milwaukee West, West Allis, WI

Saturday AM race at Muskego Warrior CC Inv.- Lake Denoon M.S.

Escape Challenge: ESCAPE MKE

Dinner on the waterfront at Rock Bottom Restaurant and Brewery

Sunday stop at Six Flags Great America

NO PRACTICE MONDAY

Trip Funding:

Cross-Country Concession Account

Charter bus, two meals, 2 night hotel stay

Athletic Boosters Coaches Want List

One meal, tickets to Six Flags, coaches and bus driver meal expenses, tips, toll fees

Coach's Donation

Fee for ESCAPE MKE

Athletic Department

Meet entry fee

Itinerary Attached

MILWAUKEE TRIP ITINERARY

Friday September 21

9:21am- 2nd Period dismisses: Immediately report to Art room and get luggage head to bus at usual pick-up. Front of school by the gym entrance.

9:45am- Departure

1:00pm- Lunch at Olive Garden: 6410 Grape Rd. Mishawaka, IN 46545

2:00pm- Departure

6:00pm(EST)-Arrival at hotel:

Hampton Inn and Suites Milwaukee West: 8201 W. Greenfield Ave. West Allis, WI 53214

7:00pm(CST)- Dinner at nearby restaurant or order pizza

9:00pm- Team Meeting

10:00pm- In rooms

11:00pm- Lights out

Saturday September 22

7:00am- Wake up

-Breakfast

8:15am- Departure for meet

8:50am- Arrival at Lake Denoon Middle School

Muskego Warrior CC Invitational- More meet info to follow.

1:00pm- Approximate departure

-Lunch on way back to hotel (you buy)

2:30pm- Arrival back at hotel

5:00pm- Departure for ESCAPE MKE

6:00pm Group of 11-The Raid on Mr. Croft's Museum

6:05pm Group of 11- James Bomb

7:45pm- Departure for late dinner: Rock Bottom Restaurant and Brewery

8:45pm- Depart for hotel.

- Team meeting.

10:30pm- In rooms.

11:30pm- Lights out

Continued....

Sunday September 23

8:00am- Wake-up

-Breakfast

9:30am- Departure

11:00am- Arrival at Six Flags Great American Park....Yet to be determined.

2:15pm- Meet up

2:30pm- Departure

-Will stop to eat near South Bend

8:00pm- Approximate time of arrival back at school

Monday September 24

BE AT SCHOOL ON TIME! ABSOLUTELY NO EXCUSES.

No practice Monday! GET REST!

Presenter : AJ Granger

Start Time : 6:26 PM

Item No : 9

Proposed By : Dawn Granger

Time Req : 1

Proposed : 8/15/2018

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Resolution of intent to participate in Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies for Spring 2019-2020 with delivery after April 2019

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:27 PM

Item No : 10

Proposed By : Dawn Granger

Time Req : 20

Proposed : 8/1/2018

Item Type : Monitoring Items

Policy No.	Description	Ref No
1	Liberty-Benton School District exists so that its students graduate equipped to reach their potential in academics, good character, American citizenship, independent living, and critical thinking at a cost that is financially supported by the community taxpayers.	501817

Description : Accept monitoring report 1.0 Ends

- 1.1 Good Character
- 1.2 American Citizenship
 - 1.2.1 History
 - 1.2.2 Traditions
 - 1.2.3 Principles
- 1.3 Independent Living
- 1.4 Academics
- 1.5 Critical Thinking

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:47 PM

Item No : 11

Proposed By : Dawn Granger

Time Req : 5

Proposed : 8/15/2018

Item Type : Monitoring Items

Policy No.	Description	Ref No
2	<p>The Superintendent and Treasurer shall not cause or allow any practice, activity, decision, or organizational circumstance that is unlawful, imprudent, in violation of professional ethics or the moral standards of the community.</p> <p>42 U.S.C. 12101 et. seq. 42 U.S.C. 2000ff et. seq. 29 C.F.R. Pt. 1630 29 C.F.R. Pt 1635 RC 102.03, 2921.42, 3319.01</p>	360123
2.1	<p>With respect to student and guests interactions and environment, the Superintendent shall not cause or allow conditions, procedures, or decisions that are unsafe, untimely, undignified, or unnecessarily intrusive. Accordingly, the Superintendent shall not:</p> <p>RC 3313.472 Policy on parental and foster caregiver involvement in schools.</p>	393498
2.1.1	<p>Fail to adequately protect students from acts of violence or harm.</p> <p>RC 3313.534 Policy of zero tolerance for violent, disruptive or innappropriate behavior. RC 3313.536 School safety plan for each school building.</p>	393499

Description : Accept monitoring report 2.0 Executive Limitations, 2.1 Treatment of Students and Guests, 2.1.1 Student Protection

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:52 PM

Item No : 12

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.3	<p>With respect to the actual, ongoing financial condition and activities, the Superintendent and Treasurer shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from Board priorities, as established in Ends policies. The Board reserves the right to temporarily grant exceptions to one or more of the following limitations for a specified purpose and period of time. However, without such action by the Board, the Superintendent and Treasurer shall not:</p> <p>RC 135.01 - 135.22 Uniform Depository Act RC 3301.074 Licenses for school district treasurers and business managers. RC 3313.22 Appointment of treasurer - re-employment - evaluation. RC 3313.24 Compensation of Treasurer RC 3313.25 Bond of treasurer of board. RC 3313.29 Treasurer to keep account of school funds - vouchers. RC 3315 School Funds RC 5705.10 Use of revenues.</p>	624962

Description : Accept monitoring report 2.3 Financial Condition and Activities

- 2.3.1 Expenditure of Funds
- 2.3.2 Use any long-term reserves
- 2.3.3 Payroll and Debt Settlement
- 2.3.4 Government and Tax Payments
- 2.3.5 Real Property
- 2.3.6 Purchasing Limits
- 2.3.7 Auditor Independence

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:53 PM

Item No : 13

Proposed By : Dawn Granger

Time Req : 65

Proposed : 7/18/2018

Item Type : Executive Session

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.

Details : 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 7:58 PM

Item No : 14

Proposed By : Dawn Granger

Time Req : 1

Proposed : 7/18/2018

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments