Ref No:
978846

"Where Eagles Learn to Soar"

Board of Education Meeting
Agenda
July 26, 2023 Regular Board of Education Meeting

Wednesday, July 26, 2023

6:00 PM

Liberty-Benton School Board Offices
9190 County Rd. 9 ,
Findlay, OH 45840

Item No	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	6:00 PM	978848
2	Pledge of Allegiance	1	6:01 PM	978849
3	Roll Call	1	6:02 PM	978850
4	Welcome and Agenda overview and adjustments as necessary	1	6:03 PM	978852
5	Public Comment Opportunity	15	6:04 PM	978853
6	Approve the board of education meeting minutes	1	6:19 PM	978854
7	Misc. Management Information	15	6:20 PM	978855
8	Approve the Consent Agenda	1	6:35 PM	978860
9	Approve the following change order form 2 from Charles Construction to increase contract sum by an additional $8,907 in connection with Change Order Proposal #1, as approved by official public action of the Board on June 28, 2023, set forth in Quote #23-031 as submitted by Hume Contracting LLC	1	6:36 PM	978875
10	Approve resolution as presented in regard to Warner Mechanical - RTU/Exhaust in Field House.	1	6:37 PM	978902
11	Approve resolution pursuant to Ohio Revised Code Section 2923.122(D)(1)(d), on terms as presented	1	6:38 PM	978904
12	Approve a Memorandum of Understanding with the Liberty-Benton Teacher's Association (LBTA) addressing supplemental contract positions, on as needed basis, for 2023-2024 school year on terms as presented	1	6:39 PM	978905
13	Accept monitoring report 2.3 Financial Condition and Activities (Lisa) 2.3.1 Expenditure of Funds 2.3.2 Use and long-term reserves 2.3.3 Payroll and Debt Settlement 2.3.4 Government and Tax Payments 2.3.5 Real Property 2.3.6 Purchasing Limits 2.3.7 Auditor Independence	1	6:40 PM	978863

Item No	Item	Time Req.	Start Time	Ref No.
14	Accept monitoring report: 2.7 Communication and Support to the Board 2.7.1 Monitoring Data Submission 2.7.2 Noncompliance Reporting 2.7.3 Comprehensive Decision Information 2.7.4 Incidental Information 2.7.5 Noncompliance With Board Means Policies 2.7.6 Complexity and Information Type 2.7.7 Workable Communication 2.7.8 Board Wholism 2.7.9 Consent Agenda Requirements	1	6:41 PM	978864
15	1. Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing. 6. Specialized details of security arrangements	45	6:42 PM	978861
16	Adjourn	1	7:27 PM	978862

Presenter : Jim Mace **Start Time :** 6:00 PM **Item No : 1**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/13/2023 **Item Type :** Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order
Details :

Attachments :
No Attachments

Presenter : Jim Mace **Start Time :** 6:01 PM **Item No : 2**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/13/2023 **Item Type :** Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance
Details :

Attachments :
No Attachments

Presenter : Jim Mace **Start Time :** 6:02 PM **Item No : 3**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/13/2023 **Item Type :** Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call
Details :

Attachments :
No Attachments

Presenter : Jim Mace **Start Time :** 6:03 PM **Item No : 4**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/13/2023 **Item Type :** Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:04 PM **Item No : 5**
Proposed By : Susan Wright **Time Req :** 15
Proposed : 7/13/2023 **Item Type :** Admin

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public Comment Opportunity

Details : The Board recognizes the value to school governance of public comment on educational issues and on school matters of community interest. The Board is committed to conducting its meetings in a productive and efficient manner. Those wishing to participate must be recognized by the Board President and state their name and group affiliation. Each participant will have a maximum of three minutes to complete their statement.

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:19 PM **Item No : 6**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/13/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the board of education meeting minutes

Details : Approval of the following board of education meeting minutes:
Regular Board of Education Meeting, June 28, 2023

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:20 PM **Item No : 7**
Proposed By : Susan Wright **Time Req :** 15
Proposed : 7/13/2023 **Item Type :** Information Items

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information

Details : Treasurer's Report
Superintendent Report

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:35 PM **Item No : 8**
Proposed By : Susan Wright **Time Req :** 1
Proposed : 7/17/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board’s Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

Details :

1. Listing of bills, expenditures, and investments through June 30, 2023 and monthly financial report of the Treasurer
2. Approve appropriation modifications for July, 2023
3. Approve the following resignations:
   Molly Mendenhall, Teacher
4. Approve the following retirement:
   Brenda Helms, Effective 10/31/2023
5. Approve the Liberty-Benton Middle School Handbook for the 2023-2024 school year
6. Approve the following certified contracts pending approval of all necessary documents and certification:
   Christina Hensley, Teacher Increase to Masters Step 18
7. Accept $500 donation from Eric Swaisgood in recognition of:
   Emery and Oliver
8. Accept $60 donation from Kaitlin Peraino in recognition of:
   the Peraino family
9. Accept $8234.33 from Ohio Attorney General's FY23 School Safety Grant
10. Approve extra curricular/co curricular staff pending approval of all necessary documents and certification:
    Michael Frankart, Elementary Programs
    Adam Lomeli, Football Assistant Middle School (7th)
11. Approve the Temporary Wage Agreement for Andrew Burman for the Summer of 2023 on the terms as presented
12. Approve accepting the following grant amounts for FY2024:

CONSOLIDATED:	FY 2024
Title I	92,933.71
Title IIA	18,827.96
Title IV-A	10,000.00
IDEA	319,195.14
ECSE	6,964.92
TOTAL:	447,921.73

13. Approve bus driver routes (hours per day) for the 2023-2024 school year:
    Gary Altman 5.5
    Jennifer Breitigam 6.0 (4.5 regular route/1.5 Preschool route)
    Bob Crawford 5.0
    Marsha Desgranges 5.0
    Brandi Fox 5.0
    Brenda Helms 5.25
    Melissa Kern 5.0
    Judy Long 5.25
    Albert Maag 5.5
    Jan Powell 8.0 (5.0 regular route/3.0 Millstream route)

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:36 PM **Item No : 9**

Proposed By : Susan Wright **Time Req :** 1

Proposed : 7/18/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the following change order form 2 from Charles Construction to increase contract sum by an additional $8,907 in connection with Change Order Proposal #1, as approved by official public action of the Board on June 28, 2023, set forth in Quote #23-031 as submitted by Hume Contracting LLC

Details :

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:37 PM **Item No : 10**

Proposed By : Susan Wright **Time Req :** 1

Proposed : 7/21/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve resolution as presented in regard to Warner Mechanical - RTU/Exhaust in Field House.

Details : Approve resolution based upon the information provided and exercising the authority given in ORC Section 3313.46, the Board waives competitive bidding, as the work is not for a “school building,” as defined in Ohio Administrative Code Section 4101:1-2-01. The Board approves authorizing the Superintendent and Treasurer, as appropriate, to work with legal counsel to negotiate an agreement with Warner Mechanical Corporation and to sign any related documents for the work, including purchase orders that will not exceed $78,625.00 and granting authority for the Superintendent and Treasurer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the not-to-exceed amount of the Contract Sum. Should a change order exceed this amount individually or as the aggregate of change orders for the work, the change order will be brought to the Board for approval prior to the work being performed.

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:38 PM **Item No : 11**

Proposed By : Susan Wright **Time Req :** 1

Proposed : 7/21/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve resolution pursuant to Ohio Revised Code Section 2923.122(D)(1)(d), on terms as presented

Details :

Attachments :

No Attachments

Presenter : Jim Mace **Start Time :** 6:39 PM **Item No : 12**

Proposed By : Susan Wright **Time Req :** 1

Proposed : 7/21/2023 **Item Type :** Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve a Memorandum of Understanding with the Liberty-Benton Teacher's Association (LBTA) addressing supplemental contract positions, on as needed basis, for 2023-2024 school year on terms as presented

Details :

Attachments :

No Attachments

Presenter :	Jim Mace	**Start Time :**	6:40 PM	**Item No : 13**	
Proposed By :	Susan Wright	**Time Req :**	1		
Proposed :	7/17/2023	**Item Type :**	Monitoring Items		

Policy No.	Description	Ref No
2.3	With respect to the actual, ongoing financial condition and activities, the Superintendent and Treasurer shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from Board priorities, as established in Ends policies. The Board reserves the right to temporarily grant exceptions to one or more of the following limitations for a specified purpose and period of time. However, without such action by the Board, the Superintendent and Treasurer shall not: RC 135.01 - 135.22 Uniform Depository Act RC 3301.074 Licenses for school district treasurers and business managers. RC 3313.22 Appointment of treasurer - re-employement - evaluation. RC 3313.24 Compensation of Treasurer RC 3313.25 Bond of treasurer of board. RC 3313.29 Treasurer to keep account of school funds - vouchers. RC 3315 School Funds RC 5705.10 Use of revenues.	624962

Description : Accept monitoring report 2.3 Financial Condition and Activities (Lisa)
2.3.1 Expenditure of Funds
2.3.2 Use and long-term reserves
2.3.3 Payroll and Debt Settlement
2.3.4 Government and Tax Payments
2.3.5 Real Property
2.3.6 Purchasing Limits
2.3.7 Auditor Independence

Details : Accept monitoring report 2.3 Financial Condition and Activities (Lisa)
2.3.1 Expenditure of Funds
2.3.2 Use and long-term reserves
2.3.3 Payroll and Debt Settlement
2.3.4 Government and Tax Payments
2.3.5 Real Property
2.3.6 Purchasing Limits
2.3.7 Auditor Independence

Attachments :

No Attachments

Presenter :	Jim Mace	**Start Time :**	6:41 PM	**Item No : 14**	
Proposed By :	Susan Wright	**Time Req :**	1		
Proposed :	7/17/2023	**Item Type :**	Monitoring Items		

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Accept monitoring report: 2.7 Communication and Support to the Board
2.7.1 Monitoring Data Submission
2.7.2 Noncompliance Reporting
2.7.3 Comprehensive Decision Information
2.7.4 Incidental Information
2.7.5 Noncompliance With Board Means Policies
2.7.6 Complexity and Information Type
2.7.7 Workable Communication
2.7.8 Board Wholism
2.7.9 Consent Agenda Requirements

Details : 2.7 Communication and Support to the Board
2.7.1 Monitoring Data Submission
2.7.2 Noncompliance Reporting
2.7.3 Comprehensive Decision Information
2.7.4 Incidental Information
2.7.5 Noncompliance With Board Means Policies
2.7.6 Complexity and Information Type
2.7.7 Workable Communication
2.7.8 Board Wholism
2.7.9 Consent Agenda Requirements

Attachments :

No Attachments

Presenter :	Jim Mace	**Start Time :**	6:42 PM	**Item No : 15**	
Proposed By :	Susan Wright	**Time Req :**	45		
Proposed :	7/17/2023	**Item Type :**	Executive Session		

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : 1. Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
6. Specialized details of security arrangements

Details :

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with the economic development projects.

Attachments :

No Attachments

Presenter :	Jim Mace	**Start Time :**	7:27 PM	**Item No : 16**
Proposed By :	Susan Wright	**Time Req :**	1	
Proposed :	7/17/2023	**Item Type :**	Admin	

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments