



Regular Board of Education Meeting

Agenda Summary

February 26, 2020 Regular Board of Education Meeting

Wednesday, February 26, 2020

5:00 PM

Liberty-Benton School Board Offices

9190 County Rd. 9 ,

Findlay, OH 45840

Item No.	Item	Time Req.	Start Time	Ref No.
1	Call to Order	1	5:00 PM	875721
2	Pledge of Allegiance	1	5:01 PM	875722
3	Roll Call	1	5:02 PM	875723
4	Appointment of Treasurer Pro Tempore for purposes of regular meeting February 26, 2020 only	1	5:03 PM	877031
5	Welcome and Agenda overview and adjustments as necessary	1	5:04 PM	875724
6	Public comment opportunity	5	5:05 PM	875725
7	Approve the board of education meeting minutes	1	5:10 PM	875726
8	Misc. Management Information	15	5:11 PM	875727
9	Resolution authorizing the School District Board to enter into a resolution of acceptance in the Ohio Facilities Construction Commission Classroom Facilities Assistance Program (Lapsed)	1	5:26 PM	877500
10	Approve the Consent Agenda	1	5:27 PM	875728
11	Accept monitoring report 2.3 Financial Condition and Activities 2.3.1 Expenditure of Funds 2.3.2 Use any long-term reserves 2.3.3 Payroll and Debt Settlement 2.3.4 Government and Tax Payments 2.3.5 Real Property 2.3.6 Purchasing Limits 2.3.7 Auditor Independence	1	5:28 PM	876157

Item No.	Item	Time Req.	Start Time	Ref No.
12	Accept monitoring report 2.5 Asset Protection - Mark 2.5.1 Insurance – Lisa 2.5.2 Access to Funds – Lisa 2.5.3 Facilities & Equipment – Mark 2.5.4 Liability Claims – Lisa 2.5.5 Intellectual Property Protection - Mark 2.5.6 Document Control - Lisa 2.5.7 Monetary Controls - Lisa 2.5.8 Capital Investments Conditions – Lisa 2.5.9 Public Image & Reputation – Mark 2.5.10 Name & Public Identity – Mark 2.5.11 Subsidiary Conditions – Mark	1	5:29 PM	876193
13	Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing. 3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.	30	5:30 PM	875732
14	Adjourn	1	6:00 PM	875733

Presenter : AJ Granger

Start Time : 5:00 PM

Item No : 1

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Call to Order

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:01 PM

Item No : 2

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Pledge of Allegiance

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:02 PM

Item No : 3

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Roll Call

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:03 PM

Item No : 4

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/5/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Appointment of Treasurer Pro Tempore for purposes of regular meeting
February 26, 2020 only

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:04 PM

Item No : 5

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Welcome and Agenda overview and adjustments as necessary

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:05 PM

Item No : 6

Proposed By : Dawn Granger

Time Req : 5

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.2.1	The linkage between the ownership and the operational organization.	361095
4.3.2.1	Consultations with selected groups in the ownership, or other methods of gaining ownership input, will be determined and arranged in the first quarter, to be held during the balance of the year.	362121

Description : Public comment opportunity

Details : The Board recognizes the value to school governance of public comment on educational issues and on school matters of community interest. The Board is committed to conducting its meetings in a productive and efficient manner. Those wishing to participate must be recognized by the Board President and state their name and group affiliation. Each participant will have a maximum of three minutes to complete their statement.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:10 PM

Item No : 7

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Approve the board of education meeting minutes

Details : Approval of the following board of education meeting minutes:

Tax Budget Hearing, January 14, 2020

Organizational Meeting, January 14, 2020

Regular Board of Education Meeting, January 14, 2020

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:11 PM

Item No : 8

Proposed By : Dawn Granger

Time Req : 15

Proposed : 1/21/2020

Item Type : Information Items

Policy No.	Description	Ref No
2.7	The Superintendent and/or the Treasurer shall not cause or allow the Board to be uninformed or unsupported in its work. Accordingly, the Superintendent and/or Treasurer shall not:	360636

Description : Misc. Management Information

Details : Treasurer's Report

Superintendent's Report

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:26 PM

Item No : 9

Proposed By : Dawn Granger

Time Req : 1

Proposed : 2/13/2020

Item Type : Decision Items

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Resolution authorizing the School District Board to enter into a resolution of acceptance in the Ohio Facilities Construction Commission Classroom Facilities Assistance Program (Lapsed)

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:27 PM

Item No : 10

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Decision Items

Policy No.	Description	Ref No
2.7.9	Fail to supply for the Board's Consent Agenda and Required Board Decisions Agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.	360717

Description : Approve the Consent Agenda

Details :

1. Listing of bills, expenditures, and investments through 1/31/2020 and monthly financial report of the Treasurer
2. Accept the amounts and rates as determined by the County Budget Commission for the 2020 tax year
3. Approve appropriation modifications for February 2020
4. Approve the updated contract with Millstream Career Center
5. Accept \$735 donation from Jacqueline Schlachter
6. Accept \$81 donation from Lance Cunningham
7. Approve the request by Kari Jackson dated February 19, 2020 to amend the October 17, 2019 Board approved FMLA
8. Approve the following retirement:
Jennifer Fish, Elementary Teacher effective May 31, 2020
9. Approve the following resignations:
Kim Cook, Assistant High School Cheerleading Advisor, effective March 21, 2020
Kristy Kurtz, High School Cheerleading Advisor, effective March 21, 2020
Ann Rader, Teacher, effective February 18, 2020
10. Approve the following FMLA:
Hailey Cunningham
Kari Marcum
11. Renew Mark Kowalski as Superintendent pursuant to the terms and conditions of re-employment, effective August 1, 2020
12. Renew Lisa Dobbins as Treasurer pursuant to the terms and conditions of re-employment, effective August 1, 2021
13. Approve the following certified staff pending approval of all necessary documents and certification:
Jessica Amstutz, Virtual Learning Academy
Teacher of Record, ELA-Greek Mythology
Jordan Hamilton, Tutor
Lori Nichols, Tutor
Joseph O'Toole, Certified Substitute Effective January 22, 2020
Joseph O'Toole, Tutor
Kim Rozelle, Tutor
Cheyann Schadewald, Substitute Teacher
Sharon Shoemaker, Tutor
14. Approve the following classified staff pending approval of all necessary documents and certification:
Shanna Fenstermaker, Cook
Elizabeth Wells, Substitute
15. Approve extra curricular/co curricular staff pending approval of all necessary documents and certification:
Lindsay Elchert, Head JH Girls Track Coach
Nathan McGrain, JV Assistant Softball
Craig Swope, Head JH Boys Track Coach
Don York, Assistant JH Girls Track Coach
16. Approve Susan Allen as volunteer driver
17. Approve the 2020-2021 Liberty-Benton School Calendar
18. Approve contract for LPCC services with
Tracy Rath for the period of February 26 - June 30, 2020

Attachments :

Title	Created	Filename
2020-2021 Liberty-Benton Calendar.pdf	Feb 20, 2020	2020-2021 Liberty-Benton Calendar.pdf

LIBERTY-BENTON

2020 - 2021 School Calendar

	AUGUST 2020	SEPTEMBER 2020	
Aug	S M T W T F S	S M T W T F S	Sept
28 Teacher Workday	1		1 2 3 Teacher PD
31 Teacher Workday	2 3 4 5 6 7 8	1 2 3 4 5	7 Labor Day
	9 10 11 12 13 14 15	6 7 8 9 10 11 12	8 First Day of School
	16 17 18 19 20 21 22	13 14 15 16 17 18 19	110.5 (17 days)
2 days	23 24 25 26 27 28 29	20 21 22 23 24 25 26	19.5 3 days
	30 31	27 28 29 30	
	OCTOBER 2020	NOVEMBER 2020	Nov
	S M T W T F S	S M T W T F S	6 End 1st 9 weeks
	1 2 3	1 2 3 4 5 6 7	11 P/T Conference 5-8 pm
	4 5 6 7 8 9 10	8 9 10 11 12* 13* 14	School in Session
(22 days)	11 12 13 14 15 16 17	15 16 17 18 19 20 21	12* P/T Conf 8-3:30 & 5-8 pm
	18 19 20 21 22 23 24	22 23 24 25* 26* 27* 28	13* Teacher PD
	25 26 27 28 29 30 31	29 30	25-27* Thanksgiving Holiday
			*No School
			104 (16 days)
	DECEMBER 2020	JANUARY 2021	Jan
Dec	S M T W T F S	S M T W T F S	4 Back to School
23-31* Winter Break	1 2 3 4 5	1* 2	29 End 2nd 9 weeks
*No School	6 7 8 9 10 11 12	3 4 5 6 7 8 9	29 End 1st Semester
(16 days)	13 14 15 16 17 18 19	10 11 12 13 14 15 16	18* Martin Luther King
	20 21 22 23* 24* 25* 26	17 18* 19 20 21 22 23	*No School
	27 28* 29* 30* 31*	24 25 26 27 28 29 30	123.5 (19 days)
		31	
	FEBRUARY 2021	MARCH 2021	March
Feb	S M T W T F S	S M T W T F S	
15* President's Day	1 2 3 4 5 6	1 2 3 4 5 6	
*No School	7 8 9 10 11 12 13	7 8 9 10 11 12 13	
(19 days)	14 15* 16 17 18 19 20	14 15 16 17 18 19 20	149.5 (23 days)
	21 22 23 24 25 26 27	21 22 23 24 25 26 27	
	28	28 29 30 31	
	APRIL 2021	MAY 2021	May
April	S M T W T F S	S M T W T F S	
1 End 3rd 9 weeks	1 2* 3	1	
2* & 5* Spring Break	4 5* 6 7 8 9 10	2 3 4 5 6 7 8	31* Memorial Day
*No School	11 12 13 14 15 16 17	9 10 11 12 13 14 15	*No School
(20 days)	18 19 20 21 22 23 24	16 17 18 19 20 21 22	130 (20 days)
	25 26 27 28 29 30	23 24 25 26 27 28 29	
		30 31*	
	JUNE 2021	JULY 2021	*
June	S M T W T F S	S M T W T F S	No School
4 Last Student Day	1 2 3 4 5	1 2 3	Teacher Workday/Inservice
2 hr early dismissal	6 7 8 9 10 11 12	4 5 6 7 8 9 10	Holidays/Breaks
(4 days)	13 14 15 16 17 18 19	11 12 13 14 15 16 17	First Day of School
8 Teacher Workdays	20 21 22 23 24 25 26	18 19 20 21 22 23 24	End of 9 Weeks
176 Student Days	27 28 29 30	25 26 27 28 29 30 31	Last Day of School
44 Days 1st Quarter			Parent/Teacher Conferences
46 Days 2nd Quarter			Teacher Prof Dev (PD)
43 Days 3rd Quarter			
43 Days 4th Quarter			

Presenter : AJ Granger

Start Time : 5:28 PM

Item No : 11

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/24/2020

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.3	<p>With respect to the actual, ongoing financial condition and activities, the Superintendent and Treasurer shall not cause or allow the development of financial jeopardy or material deviation of actual expenditures from Board priorities, as established in Ends policies. The Board reserves the right to temporarily grant exceptions to one or more of the following limitations for a specified purpose and period of time. However, without such action by the Board, the Superintendent and Treasurer shall not:</p> <p>RC 135.01 - 135.22 Uniform Depository Act RC 3301.074 Licenses for school district treasurers and business managers. RC 3313.22 Appointment of treasurer - re-employment - evaluation. RC 3313.24 Compensation of Treasurer RC 3313.25 Bond of treasurer of board. RC 3313.29 Treasurer to keep account of school funds - vouchers. RC 3315 School Funds RC 5705.10 Use of revenues.</p>	624962

Description : Accept monitoring report 2.3 Financial Condition and Activities

- 2.3.1 Expenditure of Funds
- 2.3.2 Use any long-term reserves
- 2.3.3 Payroll and Debt Settlement
- 2.3.4 Government and Tax Payments
- 2.3.5 Real Property
- 2.3.6 Purchasing Limits
- 2.3.7 Auditor Independence

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:29 PM

Item No : 12

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/24/2020

Item Type : Monitoring Items

Policy No.	Description	Ref No
2.5	The Superintendent and Treasurer shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked. Accordingly, the Superintendent and Treasurer shall not: RC 135.14 Investing interim moneys of public subdivisions.	393512

Description : Accept monitoring report

- 2.5 Asset Protection - Mark
- 2.5.1 Insurance – Lisa
- 2.5.2 Access to Funds – Lisa
- 2.5.3 Facilities & Equipment – Mark
- 2.5.4 Liability Claims – Lisa
- 2.5.5 Intellectual Property Protection - Mark
- 2.5.6 Document Control - Lisa
- 2.5.7 Monetary Controls - Lisa
- 2.5.8 Capital Investments Conditions – Lisa
- 2.5.9 Public Image & Reputation – Mark
- 2.5.10 Name & Public Identity – Mark
- 2.5.11 Subsidiary Conditions – Mark

Details :

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 5:30 PM

Item No : 13

Proposed By : Dawn Granger

Time Req : 30

Proposed : 1/21/2020

Item Type : Executive Session

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Executive Session - 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.

Details : 1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, or if any of these individuals request a public hearing.
2. The purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Specialized details of security arrangements.
7. Protect the interests of an applicant or the investment or expenditure of public funds made in connection with economic development projects.

Attachments :

No Attachments

Presenter : AJ Granger

Start Time : 6:00 PM

Item No : 14

Proposed By : Dawn Granger

Time Req : 1

Proposed : 1/21/2020

Item Type : Admin

Policy No.	Description	Ref No
4.3	To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda that (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.	362118

Description : Adjourn

Details :

Attachments :

No Attachments